

**BOARD OF DIRECTORS MEETING**

**March 10, 2022**

***Members Attending Virtually:*** Al Wilson, Annie Fritschner, Barbra Toler, Ellen Steele, Katherine Parnell, Kelly Burgin, Kim Wilson, Lora Baker, Luke Huntley, Matt Balance, Noah Rose, Richard Reagan, and Shannon Perry.

***Members Absent:*** David Carfolite, Donecia Santana, Lisa Fort, and Shelby Ball.

***Guests Present:*** Sherri Pridmore, Patti Greenstein, and Nicole Lessard.

***Staff Present:*** David White, Elizabeth Whitten, Linda Carter, Tim Camp, Terri Bowman, Bobby Kimmons, Amy Phillips and Kim Hall

***Kim Wilson opened the meeting at 6:00 PM. A quorum was present virtually.***

***Announcements:***

The company picnic is scheduled for noon on May 27, 2022. It will be held at Jackson Park, Shelters 2 & 3. Please mark your calendars to attend.

***Minutes of February 10, 2022 Board of Directors Meeting:***

Kim Wilson called for questions and corrections regarding the minutes of February's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Annie Fritschner and second by Al Wilson. All others were in favor.

***Chief Executive Officer's Report:***

➤ **Recruitment & Retention Task Force update:**

- We have begun hiring for our new CDA Training Program.
- We are working with NexStar Media and Spectrum on direct mail and social media marketing campaign ideas.
- We have temporarily closed our Sunnyview classroom due to staffing issues and low enrollment.
- Recruiting children for next year is going well and we are working hard to fill our staff openings.
- Please take time to review our slide desk on recruitment and retention in the portal.

➤ **Henderson County Public Transit contract:**

We are pleased to announce that we won the Henderson County Transit contract. The contract is for three years with three one-year extensions for a total of six years. The new contract will begin July 1, 2022. Thank you to everyone for their hard work on the proposal. We were able to negotiate the ability to lease vehicles if the county is not able to provide new ones in a timely enough manner to avoid excessive repair costs. We were also able to increase billable Para Transit hours. The county is looking at moving to a fare free system. This would eliminate the need to spend time counting the small amount of fares that are collected.

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### ***Executive Committee Report:***

- The committee has nothing to bring before the board at this time.
- The committee is looking forward to updated Covid guidance as the pandemic wanes.

### ***Treasurer's Report for January 2021 reviewed by Al Wilson:***

- Unrestricted cash balance is \$1.82M
- The agencies net assets increased in December by \$225K
- WNCSource received \$455K in Stabilization Grant funds from the state to support quarterly expenses for extended day care operations (Wrap Around).

Kim Wilson called for questions regarding the Treasurers Report. There were no questions. The Finance Committee motioned to accept. Matt Balance & Lora Baker seconded. The report was accepted as submitted.

- The Finance Committee presented the 2021 - 990 for approval and submitted a motion to approve. Shannon Perry & Matt Balance seconded. All were in favor. The 990 was accepted as submitted.

### ***Unfinished Business:***

- Luke Huntley inquired regarding the visually impaired transit issues that were discussed last meeting. There was discussion. Any updates will be emailed to the board.

### ***New Business:***

- **Community Assessment Annual Update**  
Patti Greenstein & Nicole Lessard from Foundations for Families presented the results of the annual Community Assessment. They reviewed and discussed their PowerPoint presentation and answered questions.
- **Program Goals Update**  
Amy Phillips presented information updating the board on the progress being made on Children Services Program Goals. She reviewed her presentation then called for any discussion or questions. Annie Fritschner motioned to accept the report as presented. Ellen Fort seconded the motion. All were in favor. The motion to accept carried.
- **Training & Technical Assistance Plan**  
Amy Phillips presented the 2022-2023 T/TA plan. She reviewed the plan then called for any discussion or questions. Al Wilson motioned to accept the plan as presented. Shannon Perry seconded the motion. All were in favor. The motion to approve carried.
- **Disabilities Waiver Request**  
Amy Phillips presented the 2021-2022 Disabilities Waiver. She reviewed the need for the waiver then called for any discussion or questions. Al Wilson motioned to accept the waiver as presented. Richard Reagen seconded the motion. All were in favor. The motion to approve carried.
- **2022-2023 Head Start/Early Head Start Renewal Grant Application**

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Linda Carter presented the renewal grant application for contract year three. She called for any discussion or questions. Al Wilson motioned to approve the grant application. Matt Balance seconded the motion. All were in favor. The motion to approve carried.

*Copies of all presentation are available on the WNCSource Board Portal.*

- David White took the opportunity to introduce Sherri Pridmore to the Board. Sherri has worked with WNCSource for many years as an outside Early Childhood Expert. A position that Head Start requires.

Kim Wilson called for any additional business. None was proffered.

***Adjournment:***

Kim Wilson asked for a motion to adjourn. Al Wilson so motioned. Annie Fritschner seconded. All were in favor. The meeting adjourned at 7:25 pm.

Our next board meeting is scheduled for Thursday, April 14, 2022 @ 6:00 pm.