

**TRANSPORTATION ADVISORY BOARD MEETING**  
**May 19, 2022**

**Members Present:** Autumn Radcliff, Hope Prather, Jacki Hawkins, Janna Bianculli, Jimmy Brissie, Kat Nevel, Noah Rose, Renee Carlson, Richard Reagen, Shannon Perry and Tim Jones

**Members Absent:** Brandi Claybrooks, Kristen Martin, Peggy Allen, Tim McFalls, Trina Stokes, and Victoria Cortes

**WCCA Staff Present:** David White, Felicia Sanchez, Jeff Roper and Kim Hall

**Guests:** Angela Kemper

***Welcome and Introductions:***

Noah Rose opened the meeting at 10:04 am by welcoming everyone.

***Minutes of Transportation Advisory Board Meeting:***

Noah called for questions and/or concerns regarding the minutes of the February 17, 2022 TAB meeting. None were proffered. Janna Bianculli motioned to approve the minutes. Hope Prather seconded the motion. All were in favor. The minutes stand approved as submitted.

***Transportation Directors Report, Jeff Roper:***

- Henderson County voted to contract with WNCSource to operate Apple Country Transit. The Board of Commissioners approved the contract on May 18, 2022.
- Transportation took delivery on one new fleet van, a second one is on order. One old van and one old Head Start bus have been auctioned off.
- Transportation is currently fully staffed.
- The new TAB manual was approved at the February TAB meeting
- We have been working with consultant, Ray Boylston. We hired him to review our safety system plan, training & compliance. One item he found was our Title VI Discrimination Form was not available in Spanish. That has been corrected.
- Provided transportation for Blue Ridge Honor Flights on 4/23/22 & 5/21/22.

***Assistant Directors Report, Felicia Sanchez:***

- Fiscal Year 22 is closing. Covid has caused low participation in some areas and increases in others. We have added an extra meal site/shopping day to increase participation.
- FY23 – 5310 & 5311: It is our goal to continue efforts to increase participation
- FY24 – 5310 & 5311: Grants are due this fall. They will be submitted under a new platform that NCDOT has created to streamline the process.

***Old Business:***

***Strategic Plan Presentation, Angela Kemper:***

- Angela reviewed the Strategic Plan Draft that is available on the WNCSource website. Our mission statement, goals and values have been defined. The next steps are to work with the strategic planning task force to elaborate the objectives and actions steps for the next three years. A survey will be sent to all TAB members in June. Please complete it, as everyone's opinions are important. We expect to have the plan finalized for approval at the August 18th meeting.

***Fare Free Transit System:***

- Noah asked for a status update on the county going to a fare free transit system. Janna reported that it is being studied for the foreseeable future.

***New Business:*** None was proffered.

***Next Meeting Date:***

The next meeting date was set for Thursday, August 18, 2022 at 10:00 AM. We will meet virtually until further notice.

***Adjourn:*** Noah called for any other business. With no further business, Noah call for a motion to adjourn. Richard Reagen so motioned. Shannon Perry seconded. All were in favor. The meeting adjourned at 10:42 AM.

## Transit Advisory Board Members

### Board Leadership

Noah Rose	Retired	Board Chair
Jimmy Brissie	Henderson County Emergency Services	Director
Jeff Roper	WNCSource	Transportation Director

### General Board

Autumn Radcliff	Henderson County Planning	Planning Director
Brandi Claybrooks	NCDOT	Transportation Program Consultant 1
David White	WCCA	CEO
VACANT	Land of Sky Regional Council	Regional Transportation Planner
Felicia Sanchez	WNCSource	Transportation Program Assistant Manager
Hope Prather	Vocational Solutions	Production Coordinator
Jackie Hawkins	Blue Ridge Community Health Services	Director of Practice Operations
Janna Bianculli	Henderson County Planning	Planner III
Kat Nevel	Council on Aging Henderson County	Director, Sammy Williams Senior Center
Kim Hall	WNCSource	Executive Assistant
Kristen Martin	Thrive	Executive Director
Peggy Allen	The Hope Center of Hendersonville	Executive Director
Renee Carlson	NCDHHS – Vocational Rehabilitation	Rehabilitation Counselor
Richard Reagen	WNCSource Board Member	Retired/Paratransit Client
Shannon Perry	WNCSource Board Member	Content/Copy writer
VACANT	NCDHHS – Vocational Rehabilitation	Rehabilitation Counselor
Tim Jones	Hendersonville Rescue Mission	Vice President, COO
Tim McFalls	Henderson County Emergency Services	Logistics Officer
Trina Stokes	Advent Health	Major Gifts Officer / Foundation
Victoria Cortes	Henderson County Emergency Services	Emergency Management Planner