

Operational Reports

September, 2022 Information

October 13, 2022 Board Meeting

October 26, 2022 Policy Council Meeting



Empowering people, transforming lives

Program Information

Linda Carter, Children Services Director

Highlights



Early Head Start and Head Start families meet for a Federal Monitoring training lunch **on September 29th**. It was a great discussion and opportunity to hear from our parents and how our services positively impact their lives.

WNCsource is hosting a Head Start Fatherhood initiative lunch and listen **on October 4th**. We are looking forward to hearing feedback, suggestions, and program ideas from our Fathers and male care providers.

Focus Area II Review will take place October 17th – 21.

Dogwood Health Trust ECE Application submitted 9/16 to support Trainee Program, Hiring Teachers, FCCHs in Polk & Transylvania Counties.

Supplemental funding for HS/EHS grant (approximately \$249,000) awarded 9/28/22 for upgrades to IT networks, computers and purchase a van for transporting more enrolled family members for medical appointments etc. at one time.

Incidents Requiring Classrooms to be Closed

Covid Classroom Impact - 08/29- 08/31 & September

Classroom	Reason	Date(s)	Day(s) Out	Staff Affected	Children Affected	Cumulative Days Out: Staff	Cumulative Days Out: Children
Hillview 1 Classroom Closed	Lack of Staff Coverage	09/16	1	1	4	0	4
Hillview 1 Classroom Closed	Lack of Staff Coverage	09/20-09/23	4	1	3	0	10
Hillview 1 Classroom Closed	Lack of Staff Coverage	9/27	1	1	6	0	6
Totals:				3	13		

The 10 month programs began with a staggered entry on August 29th & 30th.

ALL classrooms closed on Monday September 5th for Labor Day.

Bruce Drysdale closed for intersession from September 14th - 30th.

Transylvania County NC Pre-K closed at noon for special training (LETRS) on Thursday, September 1st.

ALL classrooms closed at noon for Professional Development on Thursday, September 15th, and Wednesday, September 28th.

Etowah did not provide wraparound due to lack of staff.

Hillview is ending wraparound at 4:30 due to lack of staff.

Staffing Updates

Staff Hired:

Adarely Medina Flores, Teacher Trainee
Jaleesa Johnson, NC Pre-K Teacher
Angie Davis, Teacher Trainee
Brianna Lopez, Teacher Assistant
Rebecca Savage, Teacher Assistant
Caitlyn Zeferino, Substitute Trainee
Natalie Bennett, Teacher Assistant
Jennifer Wolfe, Infant Support
Jules Tollett, Teacher Trainee
Sherry Fowler, NC Pre-K Teacher
Jennifer Webb, Head Start Teacher
Lori Hunt, Early Head Start Teacher
Victoria Fowler, Early Head Start Teacher
Yecenia Sandoval, Family Advocate
Kathryn (Katie) Hoerman, Early Head Start Teacher

12 Trainees since 03/22- Program Inception

74 Staffing Positions Open

Staff Departing:

Juanita Bullard, Teacher Assistant
Resignation on 8/24

Yadira Ortiz Castillo, Family Advocate
Resignation on 8/26

Meghan Arnold, Compliance & Family Services Manager
Resignation on from Full Time 9/9

Janett Klepps, Early Head Start Teacher
Resignation on 9/12

Rebecca Savage, Teacher Assistant
Resignation on 9/15

Maria Dubon, Parent Educator
Resignation on 9/16

Brianna Lopez, Teacher Assistant
Resignation on 9/19

Dashan Vail, Substitute Trainee
Resignation on 9/20

Colleen Dolan, Site Supervisor
Resignation on 9/29

Margaret Hannon, ERSEA Specialist
Resignation on 9/30

Safety



WNCSource had its monthly Safety meeting will be **on September 13, 2022.**

Panic buttons have been assigned to individual staff members at the Wncource Children Centers to help support monitoring of panic button being worn and on the person of the assigned person

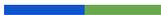
Facilities



Forest City has completed the DCDEE Fire, Sanitation, and Building inspections . Pearl Saddler has scheduled the DCDEE licensing visit for Octoebr 3, 2022. Staff for the center is in various stages of hiring.

Tebeau looks beautiful! Thank you Tim Camp, and to the many WNCSource and community members who are working to create such a lovely children's center for the community!

Program Structure Updates



8/29/22 Head Start Announcement: ACF-IM-HS-22-05 Guidance for Use of Funds Appropriated in the American Rescue Plan Act of 2021 Grant recipients have flexibility to determine which one-time investments best supports the needs of staff, children, and families, while adhering to federal, state, and local guidance. In making these determinations, grant recipients should consider how the use of the one-time funds could meet both short- and long-term needs and determine whether purchasing, leasing, or contracting for services is more prudent. Uses of funding include, but are not limited to, the following, Reach More Families; Get Facilities Ready for In-person Comprehensive Services; Support Head Start Employees

9/12/22 Head Start Announcement: ACF-IM-HS-22-06 Strategies to Stabilize the Head Start Workforce This Information Memorandum (IM) highlights strategies to support the Head Start workforce that grant recipients can begin working toward immediately: **Permanently Increase Compensation:** Offer Bonuses, Short-term Pay Increases, or Other Financial Incentives; Compensate Staff During Closures and Transitions; Public Service Loan Forgiveness; **Additional Supports and Flexibilities for the Head Start Workforce;** Promoting a Positive and Empowering Work Environment; Supports for Educational Attainment and Career Advancement; Qualification Waiver for Head Start Preschool Teachers;

9/27/22 Head Start Announcement: ACF-IM-HS-22-06 Reporting Child Health and Safety Incidents This Information Memorandum (IM) clarifies reporting requirements of 45 CFR §1302.102(d)(1)(ii), including the responsible HHS official to whom programs must report and the reporting timeframe. It also outlines the consequences for failure to report during the given timeframe, explains the obligation to report child incidents in blended classrooms, and offers examples of incident types that must be reported.

Enrollment Services

Kiki Jackson, ERSEA Coordinator

Enrollment

Overall Enrollment

Bruce Drysdale opened on 7/11/22 for the new program year. Additional Head Start and NCPK classrooms will open on 8/29/22 with some having a delayed opening in October 2022.

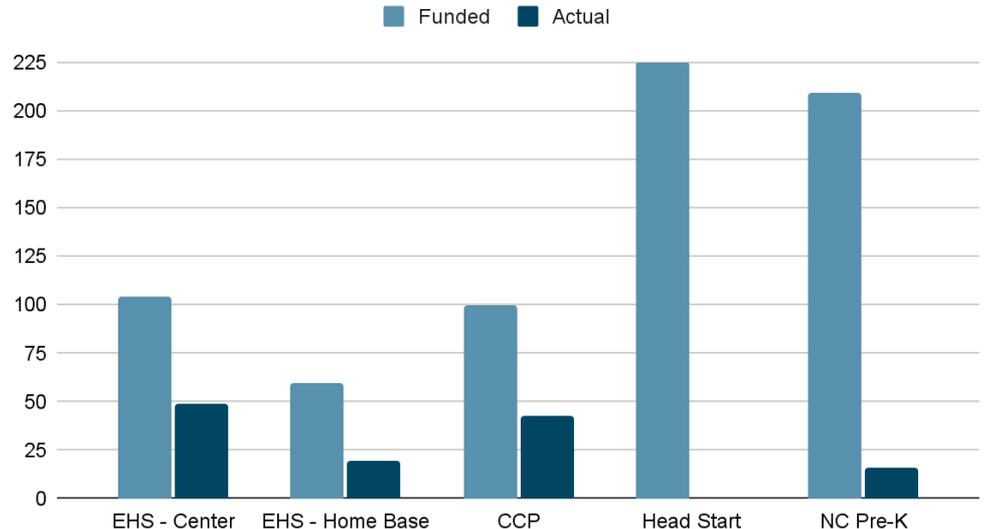
- Early Head Start (Center-Based) - 47%
- Early Head Start (Home-Based) - 33%
- EHS/CCP - 43%
- NCPK (Bruce Drysdale Only) - 89%

Waitlist

- **398** Participants on the Waiting List. Some children may be waitlisted for multiple program options.
- **28** Families are Waitlisted for the Home Visiting Program
- **144** Children are Waitlisted for the Early Head Start or CCP Program and **5** Expectant Families are Waitlisted.
- **247** Children are Waitlisted for Head Start or NC Pre-K Program

During the month of July, the ERSEA Team has received and processed 59 new applications for enrollment. Over the last 3 months, the ERSEA Team received, on average 60 applications per month.

2022-2023 Enrollment



Attendance

August 2022

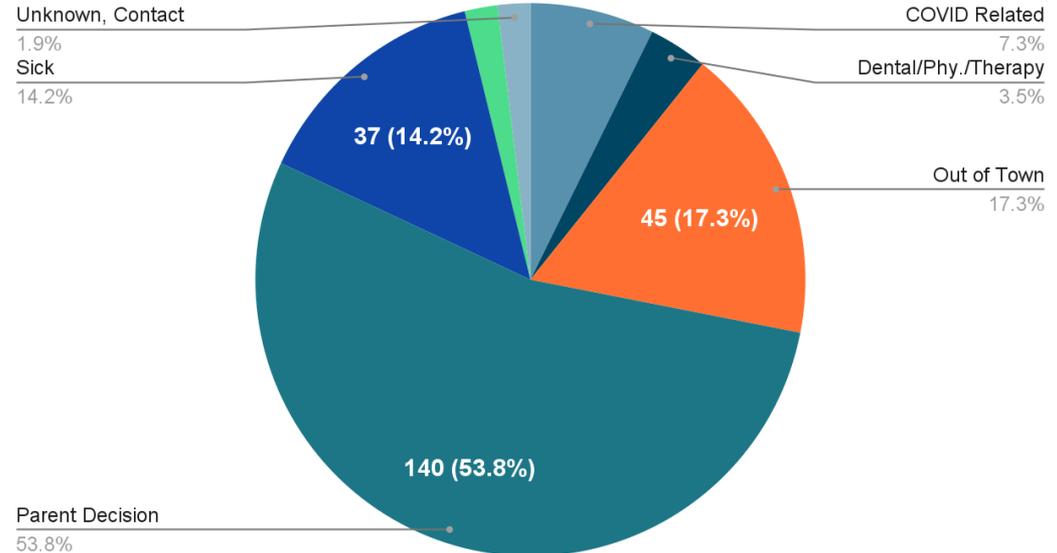
Average Daily Attendance by Program Type

- EHS Average Attendance 76%
(Increase of 10%!!!)
- CCP Average Attendance 75%
- Head Start & NC Pre-K 91%
(Bruce Drysdale Only)

Absence Summary

- Total number of 260 Absences in August 2022
- Only 7.3% of those absences are related to COVID and a majority of them are Parent Decision.

Absence Reasons



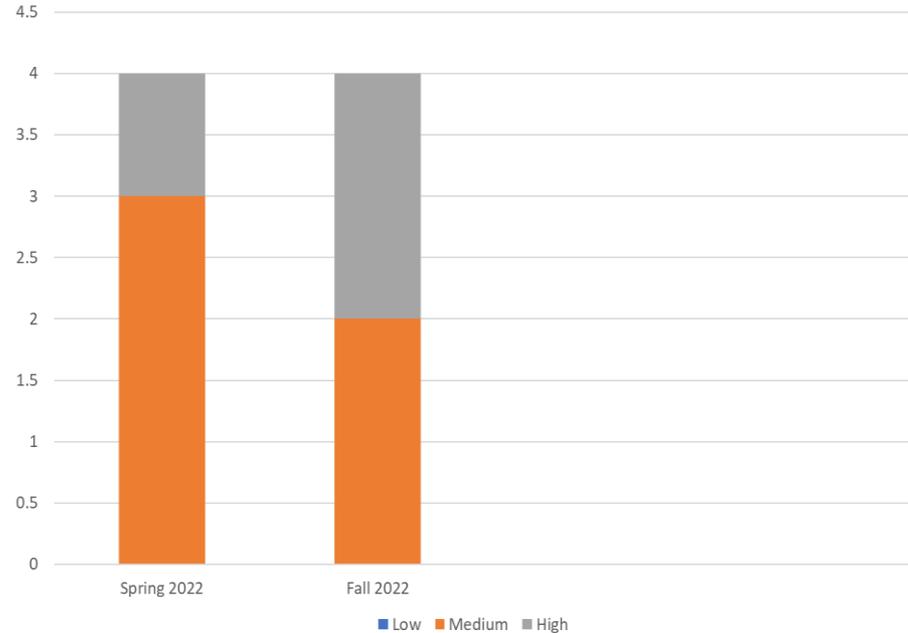
Support Services

Amy Phillips, Program Support Services Manager



Curriculum Implementation - Creative Curriculum

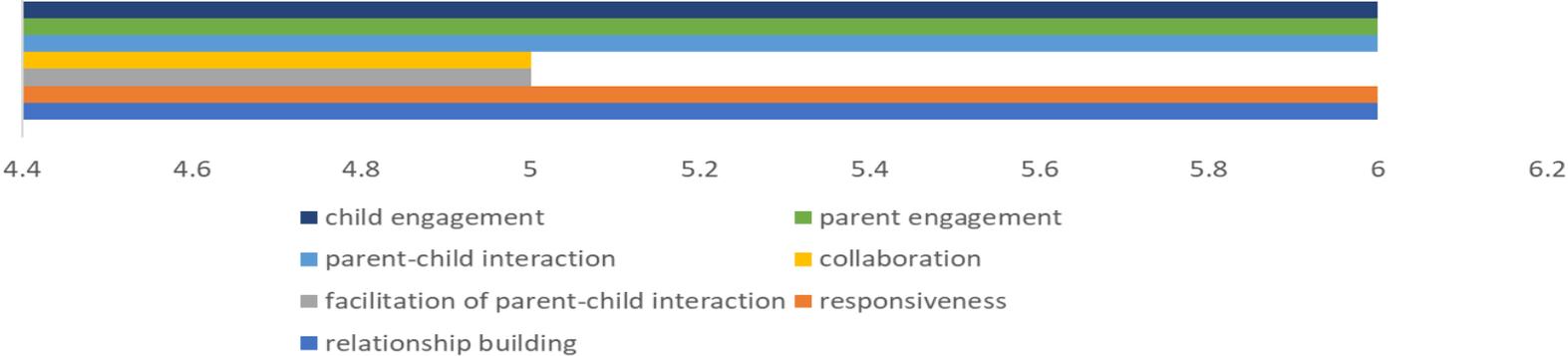
- 4 HS or HS/NC Pre-K Classrooms assessed.
- 2 classrooms increased scores. One of these classrooms has a different teaching team.
- 1 classroom remained at the same score.
- 1 classroom had a slightly lower score but is still at fidelity. This classroom has a different teaching team than last year.





Curriculum Implementation - Parents as Teachers

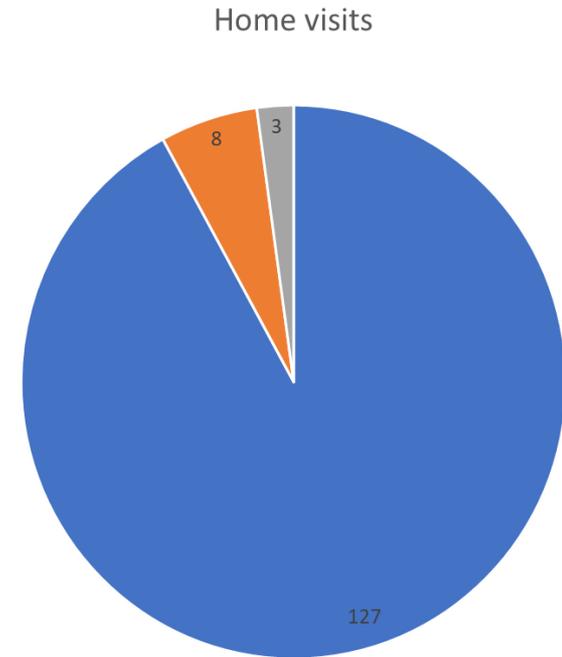
The Home Visit Rating Scales (HOVRS) is a measure of home visit practices as well as family engagement, which are both components of Parents as Teachers. One Parent Education was observed using this tool in September. Scores 1-2 need support; 3-4 are adequate; 5-6 are good; 7 is excellent. This observation had scores of 5 and 6.





Family Engagement in Children's Education

- 127 Home Visits have been completed for EHS and HS
- 11 are incomplete
 - 8 dropped before visit occurred
 - 3 are late or are not entered into ChildPlus
 - All incomplete are for EHS children



Continued training/reminders will be provided for EHS teachers.

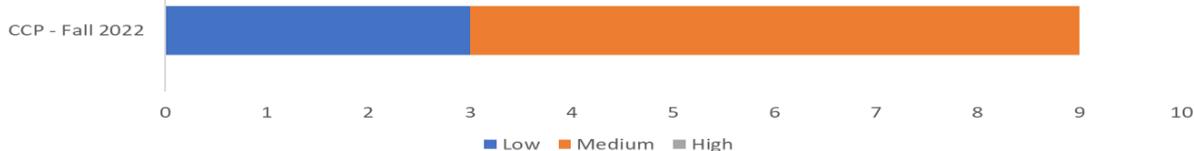
■ Complete ■ Incomplete-dropped ■ Incomplete-late ■



Coaching Updates

The coaching team provided a total of 294 coaching contacts in September. In addition to emails and phone calls, this included 25 drop in visits, 64 formal in-person contacts and 20 video/virtual contacts. Intensive 3 day onboarding was also provided to four new HS/NC Pre-K teaching staff.

Curriculum to Fidelity checklists were completed in September for CCP sites.



Intensive coaching is being provided to CCP teachers which scored low. In addition, intensive coaching and onboarding is being provided to four new CCP teachers.

Curriculum to Fidelity checklists were also completed for HS and HS/NC Pre-K classrooms that are currently open.



Development & Behavior Screenings



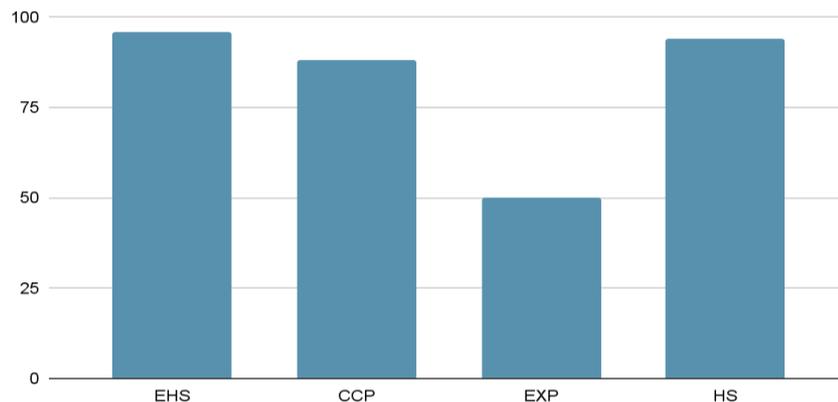
For the 22-23 Program Year, our procedures have changed and the Early Intervention Team has been meeting with families individually to complete the screenings together. All currently enrolled children either have the screening completed or are in process of being scheduled.

We have completed 221 ASQ-3 and ASQ: SE -2 and are continuing to complete scheduled ASQs with families.

We are scheduling new enrollees as soon as possible. Expansion children started at the end of September.

We are enjoying getting to know the families and having this information immediately and knowing where our children are before school starts so we can start the referral process right away if needed.

%ASQs Completed





Disabilities Services

Program	Served	% of enrolled	% of funded enrollment	Referrals
EHS	65	11%	7%	2
CCP	43	9%	4%	0
Expansion	1	1%	13%	0
HS	36	28%	4%	1

We have initiated 13 referrals including NC Pre K. They are in process. We have others with support plans that may lead to a referral.

As we complete ASQs more referrals maybe made.

We are offering resources at the time of doing the ASQs. We are encouraging parents and teachers to use the EI team a resource.

Participated in Parent family engagement at King Creek on Challenging behaviors.

We have contacted parents and met with teachers to share resources and strategies.



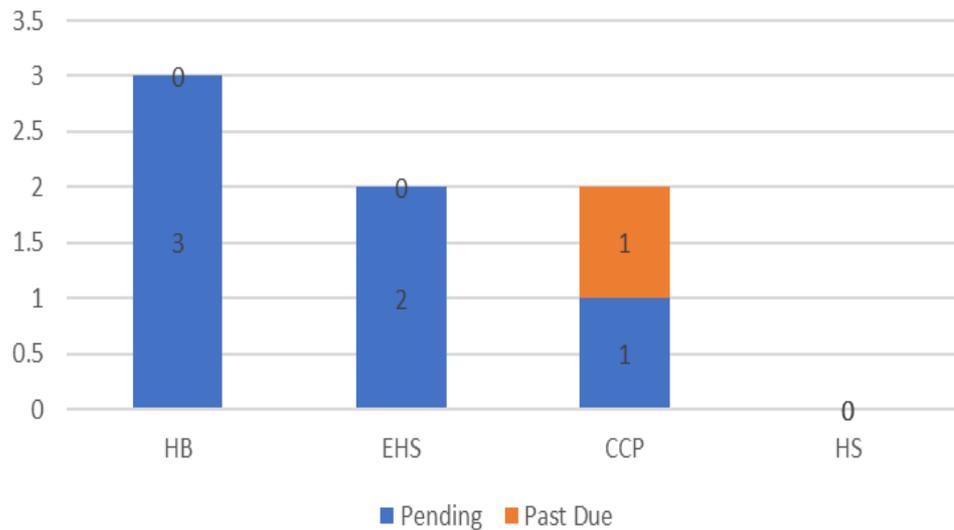
Health Status & Care

- No issues getting physicals back this year
 - Kudos to the Health Specialists and enrollment staff for all of your hard work!
 - 8 children in our centers with Asthma
Action plans
 - 7 need rescue meds
 - 1 does not need meds at school
 - 2 Children diagnosed with seizures
 - Both need rescue meds at school
 - ***Site Supervisors and Health team are monitoring all Medical Action plans and medications for expiration dates for licensing compliance
- Most common accommodation we are making is for Lactose intolerance/no lactose preference
 - Sometimes parental preference, other times it is supported by a doctor's note
 - CACFP does not require doctor's note unless we are substituting with almond milk
 - Almond milk is not nutritionally equivalent to dairy milk
 - Soy is a nutritionally equivalent substitution
 - Milk Allergies do need doctor's note



Hearing & Vision Screenings

22-23 Hearing and Visions Screening for enrolled Children



Home Based- 3 due, 0 past due: Closest due date is 10/15/22

- Working with PEs on common time to visit family to complete screening

EHS- 2 due, 0 past due: Closest due date is 10/12/22

HS- Complete

CCP- 1 due, 1 past due: Closest due date is 10/14/22. Child that is past due is has tubes and we are confirming that with his Doctor

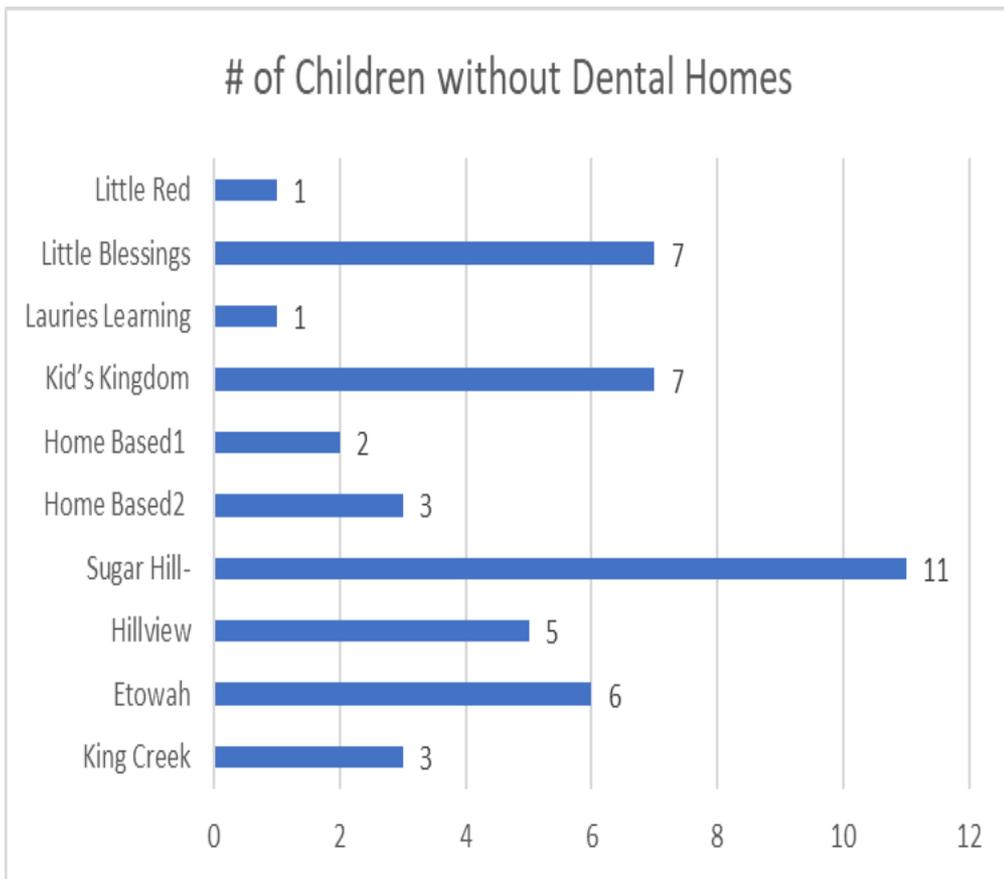
9 Children have failed their 2nd vision screening this fall and have been referred on to the primary care doctor for further evaluation



Oral Health

- Health team is hosting a Head Start and Early Childcare Dental Feedback and Conversation on October 7th at 12pm
- Topics to be covered:
 - WNCSource's Policies and Procedures around dental
 - Communication with Families
 - Receiving necessary documentation from dental providers
 - Additional resources for families in WNC

Henderson County and Transylvania County Public Health Dental Hygienists will be screening consented children that do not have dental homes in October. Will refer out if abnormal



- One of the Health team's biggest goals is to address the issue of children not having access to dental care
 - Improve communication with FA's and site staff
 - Documentation, reminders, and more active monitoring of children needing access
 - Working with local resources



Nutrition Program

- WNCSource is contracting with Henderson County Public School Nutrition to provide meals to classrooms located in Henderson County for the 2022-2023 school year. We thank them for all that they do to provide children in Henderson Co, healthy, delicious, and nutritious meals.
- WIC is scheduled to present at parent meetings in October!
 - First time they have been in our centers since before the pandemic
- Farm2school Fridays
 - Dietetic Intern, Kaleigh Roberson from Lenoir-Rhyne is visiting a different WNCsource location each friday to teach Farm2School

Professional Development Updates



Family Development Credential Course has started for program year.

September 15 - Early Release (all but BDS)

- At Lutheridge
- Policies & Procedures
- Wellness Activity Introduced
- FA2 Preparations
- In-Kind Collections

September 28 - Early Release (with CCP)

- At Lutheridge
- Prenatal Substance Abuse
- FA2 Preparations

LETRS Training

- 9/1 & 10/27 T-County released early
- 9/15 H-County

Orientation Program

Upcoming:

- More FA2 Preparations
- Early Release 10/12
- Early Release 10/27 T-County HS only
- Teacher Work Day 10/28
 - Family Meetings
 - Finalizing Child Assessment Data
 - Staff Meetings
- Early Release 11/2
 - Community of Practice Team Meetings

Program Updates

Pearl Saddler, EHS Program Manager

Kathleen McDavid, CCP Coordinator

Amy Smith, HS Program Manager

Partnership (CCP), EHS, and FCCH Updates

CCP participated in many aspects of the inservice training -it was great to have them with us!

The New Teacher Onboarding Training given by our new Program Quality Support, Paige Bronson, is providing a solid start for CCP EHS staff! This training program also includes Patty Burgess providing a one-hour training on behavior intervention techniques, Cecilia Pace offering an hour on using Teaching Strategies and our curriculum, and Kathleen McDavid presenting an overview of the history of Head Start and what a significant impact teachers have on children and families as Early Head Start teachers. Current Little Blessings and Little Red School teachers received their training on August 19th at the King Creek Admin building, and Kids' Kingdom teachers received their training at their site August 27, 2022. In September, CCP staff took part in our Prenatal Exposure training, as well as the three-hour New Teacher Onboarding training.

A new EHS Expansion Grant classroom has opened at our Little Blessings CCP site in Rosman with four new EHS slots.

The search for new family child care homes continues. Follow-up meetings were had in September with three potential FCCH partners. One has agreed verbally to partner with us and to have Early Head Start spots in their program. Follow-up meetings are scheduled early October.

Head Start NC Pre-K & Updates

- **Family engagement** activities continue with HS / NC Pre-K classrooms- we are so excited to welcome our families and the community back into our centers! Upcoming events include **OLE (Outdoor Learning Environment)** engagement opportunities.
- **Brevard College** Education students are **now observing** at our Hillview Center in Transylvania County. We are proud to partner with BC in developing this new generation of educators.
- **Reflective Supervision** opportunities at centers continue this year. Reflective supervision is a method in which an administrator supports and guides a staff member/educator through challenges that arise in working with children and their families, developing deeper connections and relationships.
- **Annual fire inspections, sanitation inspections and licensing visits** for centers are underway for the 2022-23 year. So far the reports have been exceptional!



- More HS/NC Pre-K classrooms slated to open in October 2022!
- WNCSource to participate in the Hendersonville "Treat Street" event for children and families 10/31!