***Members Attending Virtually:*** Al Wilson, David Carfolite, Donecia Santana, Ellen Steele, Katherine Parnell, Kelly Burgin, Kim Wilson, Lisa Fort, Noah Rose, Richard Reagan, and Shannon Perry. (11)

***Members Absent:*** Lora Baker, and Shelby Ball. (2)

***Guests Present:*** Patti Greenstein (1)

***Staff Present:*** David White, Ibby Whitten, Linda Carter, Terri Bowman, Tim Camp, Bobby Kimmons, Robert Hooper, and Kim Hall. (7)

***Kim Wilson opened the meeting at 6:13 PM. A quorum was present, virtually & in-person .***

***Announcements:***

* Barbra Toler, Matt Ballance have resigned from the board
* Noah Rose was presented with a plaque recognizing her service on the Executive Committee. Other member will receive recognition plaques as well. We are very Thankful for the time and attention the committee has put in over the last two years.

***Minutes of September 8th, 2022 Board of Directors Meeting:***

Kim Wilson called for questions and/or corrections regarding the minutes of September’s meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Al Wilson and second by Shannon Perry. All others were in favor.

***Chief Executive Officer’s Report:***

* Forest City Children’s Center will open the week of October 24th
* Tebeau Children’s Center is nearing completion. We expect to have a Certificate of Occupancy in October. Licensing is still in process.
* Columbus Children’s Center architectural drawings are near completion and the job will be going out for bids. We expect to hold a groundbreaking ceremony within three months.
* We hosted a CANDL listening session at Polk Central Elementary School the evening of September 13th. Fifteen parents and community members attended to discuss the lack of childcare options in Polk County and how that affects families.
* A Board Bus Tour will be held on November 15th. All board members are encourage to attend. We will tour the admin building and the King Creek Head Start Center. We will also visit our Sugar Hill Center, our Transportation Department and Bargain Hendo Thrift Store before having lunch at Mike’s on Main.

***Executive Committee Report:***

* The full committee completed David’s annual review. It was positive. David was thanked for all his hard work.
* Executive Committee Elections were held electing the following members unanimously to serve for FY 22/23.

> J. Kelly Burgin – Chair > Ellen Steele – Vice-Chair

> Donecia Santana – Treasurer > Al Wilson – Secretary

* The committee brought the following applications before the board for membership.

The applicants’ qualifications were reviewed and discussed.

> Brenda Blackburn: Motion to approve by Noah Rose, Seconded by Al Wilson

> Norma Perez: Motion to approve by Donecia Santana, Seconded by Shannon Perry

> Lorraine Redd: Motion to approve by Donecia Santana, Seconded by Shannon Perry

All were in favor.

***Treasurer’s Report for September 2022 reviewed by Al Wilson:***

* The Treasurer’s Dashboard was reviewed. Kim Wilson called for questions or comments. None were proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Shannon Perry. All were in favor.

***Unfinished Business:***

* None was proffered.

***New Business:***

* Robert Hooper presented FY 2023 Resolution Adopting Utility Allowance Schedule to the board for approval. A motion to approved was made by Al Wilson, Seconded by Donecia Santana & Shannon Perry. All were in favor. The Resolution was adopted.
* Bobby Kimmons presented 2022.09 HR Policy Update to the board for approval. This update covers staff having their children in the center where they work. A motion to approve was made by Donecia Santana, Seconded by Al Wilson. All were in favor.

***Board Training:***

Patti Greenstein presented and reviewed a PowerPoint training the board on the upcoming FA2 Review.

Kim Wilson called for any additional business. None was proffered.

***Adjournment:***

Kim Wilson called for a motion to adjourn. Ellen Steele so motioned. Donecia Santana seconded. All were in favor. The meeting adjourned at 7:58 pm.

Our next board meeting is scheduled for Thursday, November 10, 2022 @ 6:00 pm.