

BOARD OF DIRECTORS MEETING

November 10, 2022

Members Attending Virtually: Al Wilson, Brenda Blackburn, Donecia Santana, Katherine Parnell, Kelly Burgin, Kim Wilson, Lorraine Redd, Noah Rose, Norma Perez, Richard Reagan, and Shannon Perry. (11)

Members Absent: David Carfolite, Ellen Steele, Lisa Fort, Lora Baker (resigned 11/4/22), and Shelby Ball (removed for absences). (5)

Guests Present:

Staff Present: David White, Iby Whitten, Linda Carter, Terri Bowman, Tim Camp, Bobby Kimmons, Robert Hooper, Deb Haight, Jeff Roper, Adrienne Abee, Rocky Cabagnot and Kim Hall. (12)

Kelly Burgin opened the meeting at 6:03 PM. A quorum was present virtually.

Announcements:

- Tebeau Children's Center Early Reveal Party will be November 17th from 5:00 to 8:00 pm. All are welcome to attend. Please RSVP to TBowman@wncsource.org.
- Welcome to new board members: Brenda Blackburn, Lorraine Redd, and Norma Perez Hernandez.
- Lora Baker has resigned from the board; Shelby Ball has been removed for absences.

Minutes of October 13th, 2022 Board of Directors Meeting:

Kelly Burgin called for questions and/or corrections regarding the minutes of October's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Kim Wilson and second by Al Wilson. All others were in favor.

Chief Executive Officer's Report:

- ***Head Start Focus Area 2 Review Report:*** The review produced no findings. The reviewers found no deficiencies, nothing out of compliance, and no areas of concern. We are grateful to our staff for all their hard work.
- ***Board Training & Support Opportunities:***
 - The annual Board & Senior Staff Bus Tour is scheduled for Tuesday, November 15th, 2022. We will tour the King Creek Administrative building, King Creek Head Start, Sugar Hill Head Start, the Transportation Department and the Bargain Hendo Thrift Store before having lunch at Mike's on Main. We will meet at the admin building at 10:00 am.
 - Tebeau Reveal event, Tuesday, November 17th from 5:00 – 8:00 pm. All are welcome. Please plan to attend and show your support.
 - Tuesday, December 20th, please join us at the Grand Old Barn at Highland Lake for our Winter Luncheon. This is a great opportunity to get to know our staff.

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Executive Committee Report:

- Head Start Focus Area 2 Review Report: Kelly Burgin reported the review had no findings. Kelly thanked everyone for their hard work.

Treasurer's Report for September 2022 reviewed by Ibbly Whitten:

- The Treasurer's Dashboard was reviewed. Kelly Burgin called for questions or comments. None were proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Kim Wilson. All were in favor.

Strategic Plan Updates:

- **Older Adult Services, Deb Haight:**
Deb reviewed her power point presentation. It is available on the board portal. The power point outlined goals, progress and next steps.
- **Housing Choice Voucher Program, Robert Hooper:**
Robert reviewed his power point presentation. It is available on the board portal. The power point reviewed the three expected outcomes and the eleven strategies for FY 22/23.

Unfinished Business:

- None was proffered.

New Business:

- **Transportation Department Public Hearing:**
Kelly Burgin called for a motion to close the board meeting and open a public hearing for Transportation Grants for 5310 & 5311. Katherine Parnell so motioned. Kim Wilson seconded the motion. No members of the public requested to speak. Brenda Blackburn motioned to close the public hearing. Kim Wilson seconded the motion. The public hearing closed and the board meeting called back to order.
- Jeff Roper presented the Public Transportation Program Resolution for FY 2024 for board approval. Kelly Burgin called for any questions or concerns. Shannon Perry motioned to approve the resolution. Brenda Blackburn seconded the motion. All were in favor.

The Chair called for any additional business. None was proffered.

Adjournment:

The Chair called for a motion to adjourn. Katherine Parnell so motioned. Shannon Perry seconded. All were in favor. The meeting adjourned at 7:00 pm.

Our next board meeting is scheduled for Thursday, December 8, 2022 @ 6:00 pm.