



Operational Reports

October 2022 Information

November 10, 2022 Board Meeting

November 30, 2022 Policy Council Meeting



Empowering people, transforming lives

Program Information

Linda Carter, Children's Services Director

Highlights



Congratulations to the Board, Policy Council, Parents, and WNCSource staff for a No Concerns or Findings Focus Area 2 Review! Official Report forthcoming. Pizza Party held Company wide 10/28/22.

Our Changes in Scope are pending at the OHS in Washington, DC- last stop.

Carryover Requests are now under review and pending approval.

KC-EHS Teacher – Delores Davis celebrated **40** years with the Agency on 10/26/2022.

Agreements signed with BRCC on 10/28 for the Early Childhood Education Apprenticeship Program with WNCSource kicking off 11/1/2022.

Fletcher Children's Center will not open this year, so will be listed as permanently closed.

Incidents Requiring Classrooms to be Closed

Covid Classroom Impact - October 1 - 28

Classroom	Reason	Date(s)	Day(s) Out	Staff Affected	Children Affected	Cumulative Days Out: Staff	Cumulative Days Out: Children
NO* Classrooms Closed due to Covid							
Totals:				0	0		

*1 Hillview classroom closed on October 4th due to electrical work in the classroom.

*Dana closed on October 10th since both staff were out.

*1 Hillview classroom closed on October 19th since both staff were out.

Clear Creek and King Creek NC Pre-K and Head Start classrooms opened on Monday, October 24th.

ALL classrooms closed at noon for Professional Development on Wednesday, October 12th, and all day on Friday, October 28th for a Teacher Workday.

Transylvania County NC Pre-K closed at noon for special training (LETRS) on Thursday, October 27th.

Etowah did not provide wraparound due to lack of staff.

Hillview is ending wraparound at 4:30 due to lack of staff.

Staffing Updates



Staff Hired:

Tiffany Williams, Teacher Trainee

Kasey Young, Area Manager

Eric Hoffman, Data & Compliance Coordinator

Betsy Washington, NC Pre-K Teacher

Veronica Williams, Substitute

Tanasia Mattox, Site Supervisor

Lesly Palacios-Ventura, Parent Educator

13 Trainees since 03/22- Program Inception

68 Staffing Positions Open

Staff Departing:

Claudia Campana, Family Services Coordinator
Resignation on 10/14

Erika Condado, Teacher Trainee
Resignation on 10/18

Lori Hunt, EHS Teacher
Termination on 10/19

Safety



WNCSource had its monthly Safety meeting on **October 11, 2022**.

Panic buttons have been assigned to individual staff members at WNCSource Children's Centers to help support monitoring of panic button being worn on an assigned person.

Facilities



Forest City still pending availability of Licensing Consultant for the final licensing walk through.

Tebeau Street- Certificate of Occupancy received 10.25.2022. The move of classroom equipment and supplies has started. Fletcher classroom equipment and materials moved to Tebeau.

Enrollment Services

Kiki Jackson, ERSEA Coordinator

Enrollment

Overall Enrollment

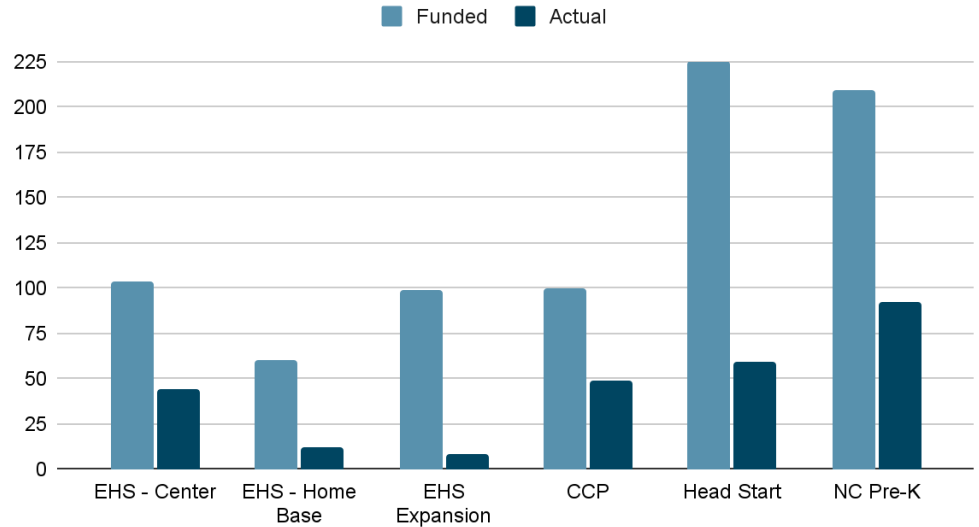
King Creek and Clear Creek HS/NCPK rooms opened on 10/24.

- Early Head Start (Center-Based) - 42%
- Early Head Start (Home-Based) - 20%
- Early Head Start Expansion-8%
- EHS/CCP - 49%
- HS-26%
- NCPK - 44%

Waitlist

- **321** Participants on the Waiting List. Some children may be waitlisted for multiple program options.
- **0** Families are Waitlisted for the Home Visiting Program
- **2** Families waitlisted for EHS EXP
- **124** Children are Waitlisted for the Early Head Start or CCP Program and **1** Expectant Families are Waitlisted.
- **208** Children are Waitlisted for Head Start or NC Pre-K Program

2022-2023 Enrollment



Attendance

October 2022

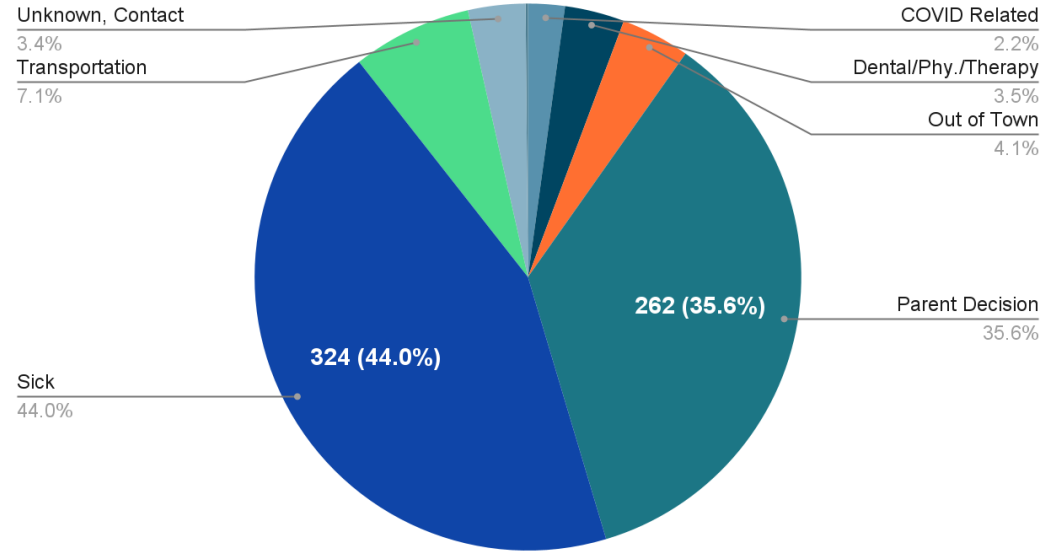
Average Daily Attendance by Program Type

- EHS Average Attendance 76%
- CCP Average Attendance 79%
- Head Start Average Attendance 85%
- NC Pre-K Average Attendance 80%

Absence Summary

- Total number of 737 Absences in October 2022
- Only 2.2 % of those absences are related to COVID and a majority of due to children being sick. (COVID Related absence decreased 1.2%)
- Parent decision absence decreased 10.5%
- Sick absences increased 15.5%

Absence Reasons



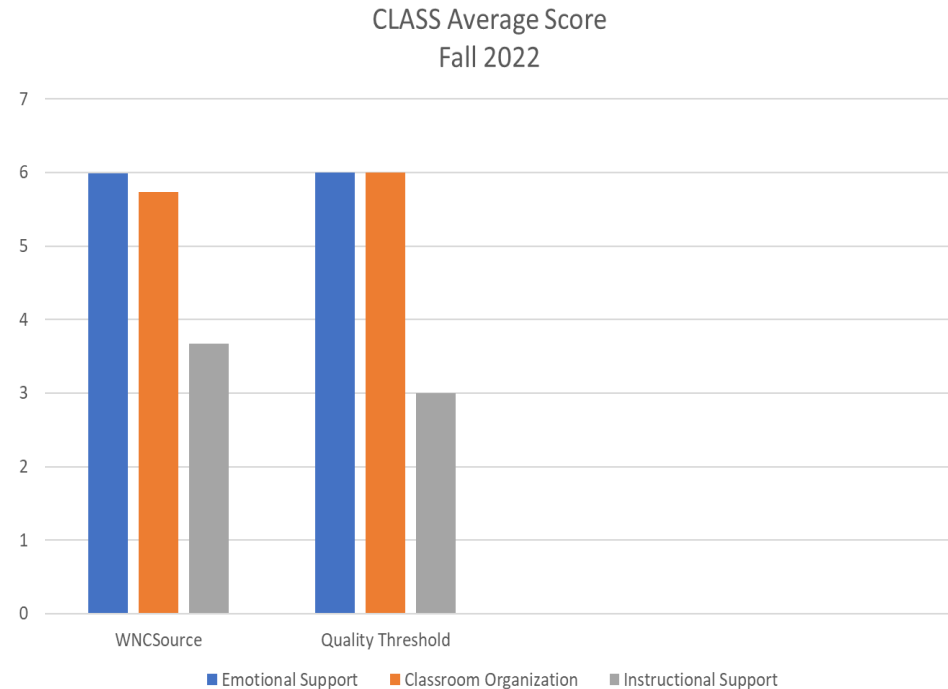
Support Services

Amy Phillips, Program Support Services Manager



Curriculum Implementation - CLASS

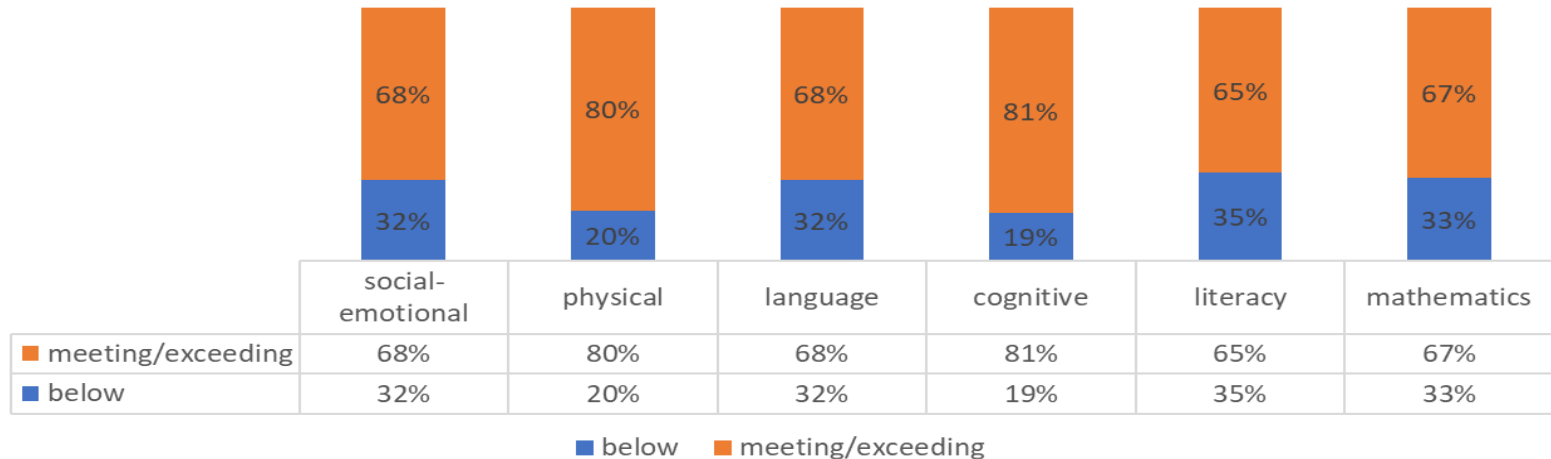
- Four HS classrooms assessed.
- 3 out of 4 had a different teaching team than last year.
- 1 classroom's scores were lower due to multiple high needs/challenging behaviors that are being addressed but do affect the climate of the classroom and behavior management. This also makes promoting concept development a bit more challenging.
- Scores are close to the quality threshold for Emotional support, a bit lower for Classroom organization, and higher for Instructional support. However, while all individual scores were above competitive thresholds, some are a bit close so we do need to provide training and coaching to raise scores particularly in Instructional Support. New teachers also have not had training.





Child Development Assessments

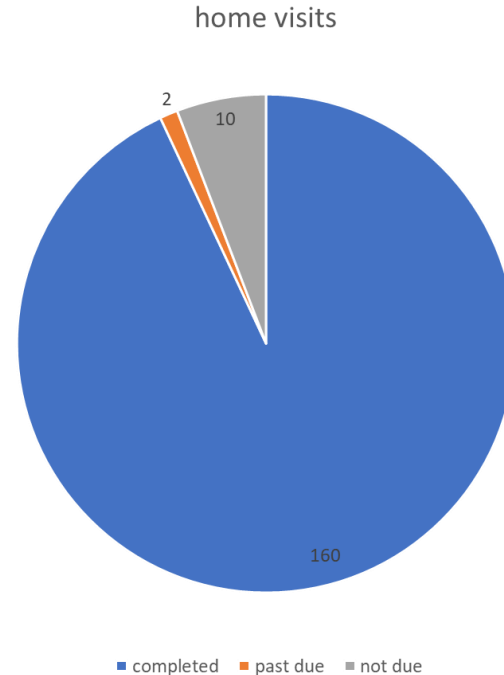
Snapshot of Widely Held Expectations Early Head Start/Head Start Fall 2022





Family Engagement in Children's Education

- 172 children enrolled (EHS, CCP, HS)
- 160 Initial Home Visits completed
- 2 past due (1 scheduled for 10/27)
- 10 not yet due (new enrollees)





Education Levels of Teaching Staff

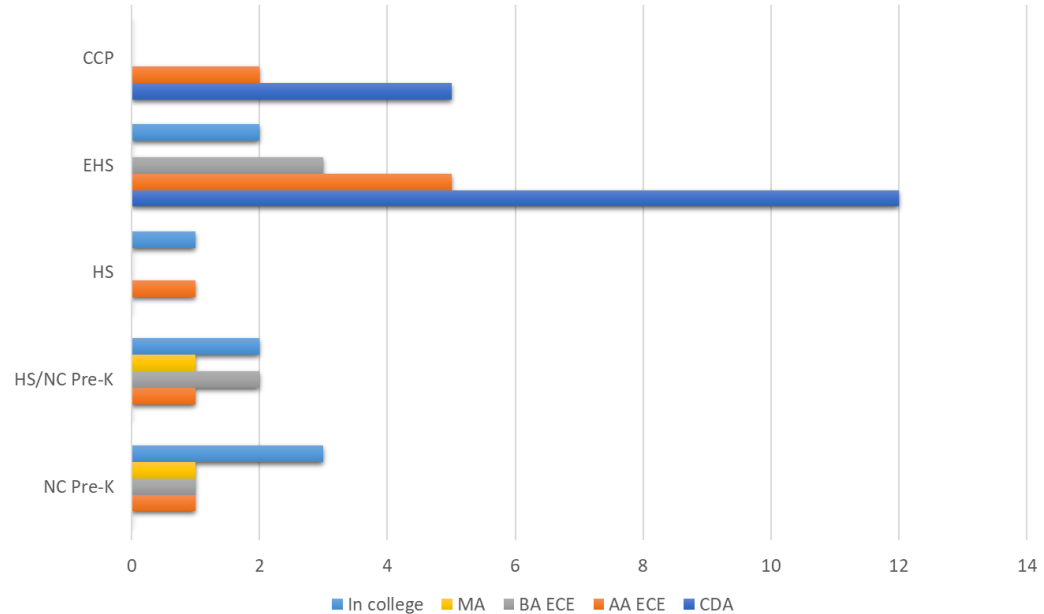
14 teaching staff currently working towards higher education levels. At least 2 additional teachers expected to begin college courses by January. This does not include teacher trainees.

- 3 EHS teachers
- 1 floater
- 3 HS/NC Pre-K teachers
- 3 NC Pre-K teachers
- 1 HS assistant
- 3 NC Pre-K assistants

1 CCP teacher waiting on CDA verification visit

2 CCP teachers with plans to work toward CDA

Lead Teacher Education Levels





Coaching Updates

- 278 coaching contacts
 - 21 staff received intensive coaching
 - 25 staff received standard coaching
- 3 days of intensive onboarding for 2 new EHS teachers and onboarding for 5 CCP-EHS teachers
- CLASS assessments were completed for 2 HS classrooms, 2 dual HS/NC Pre-K classrooms and 2 NC Pre-K classrooms. 1 NC Pre-K classroom will be scheduled for November.



Development & Behavior Screenings



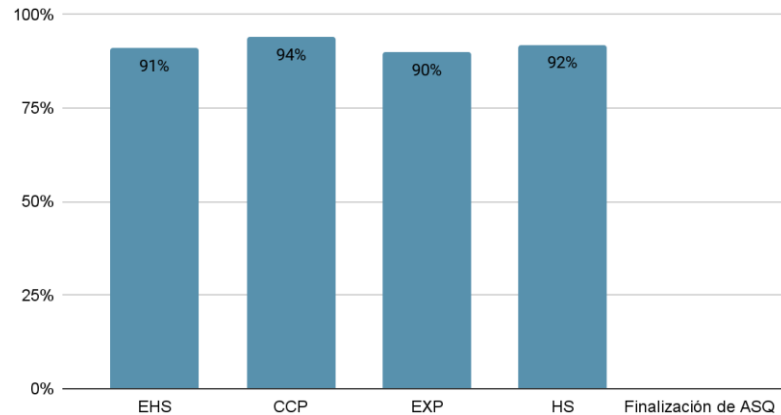
All currently enrolled children either have the screening completed or are in process of being scheduled. We are having difficulty scheduling due to cancellations and illness.

We have completed 227 ASQ-3 and ASQ: SE -2 and are continuing to complete scheduled ASQs with families.

We are scheduling new enrollees as soon as possible. Three new classrooms opened in October.

We are enjoying getting to know the families and having this information immediately and knowing where our children are before school starts so we can start the referral process right away if needed.

ASQ % Completed





Disabilities Services

Program	Open IFSP / IEP	% of enrolled	% of funded enrollment	Referrals
EHS	5	9%	4%	3
CCP	4	8%	8%	1
Expansion	0	0%	0%	0
HS	16	27%	9%	8

We have initiated 12 referrals including NC Pre K this month. They are in process. We have others with support plans that may lead to a referral. We have several IEP evaluations and meetings scheduled.

As we complete ASQs more referrals maybe made. We are encouraging parents and teachers to use the EI team as a resource.

Participated in Parent family engagement at King Creek for open house.

We have contacted parents and met with teachers to share resources and strategies, and worked in classroom on a regular basis.



Health Status & Care

- Medical Home status
 - EHS: 98%
 - All other Programs 100%
- Up to Date on Health Requirements
 - CCP: 16%
 - EHS: 34%
 - HS: 39%

Reasons Not Update:

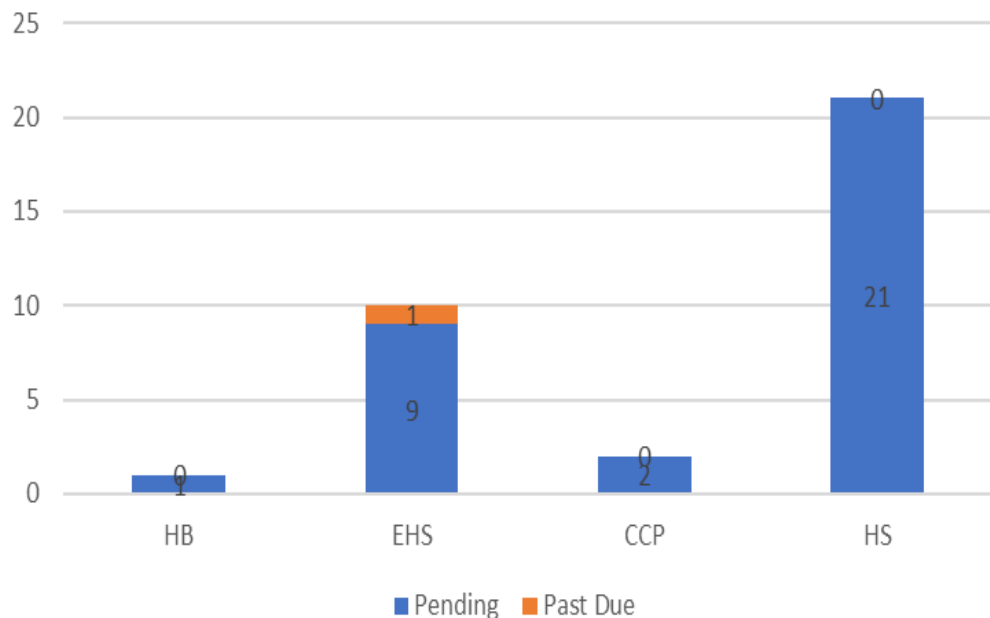
1. Lacking Dental Home
2. Newly enrolled Children (waiting on paperwork from offices)
3. Children just recently became due for requirement

***Health team will have better idea of up to date status soon



Hearing & Vision Screenings

22-23 Hearing and Vision Current Status

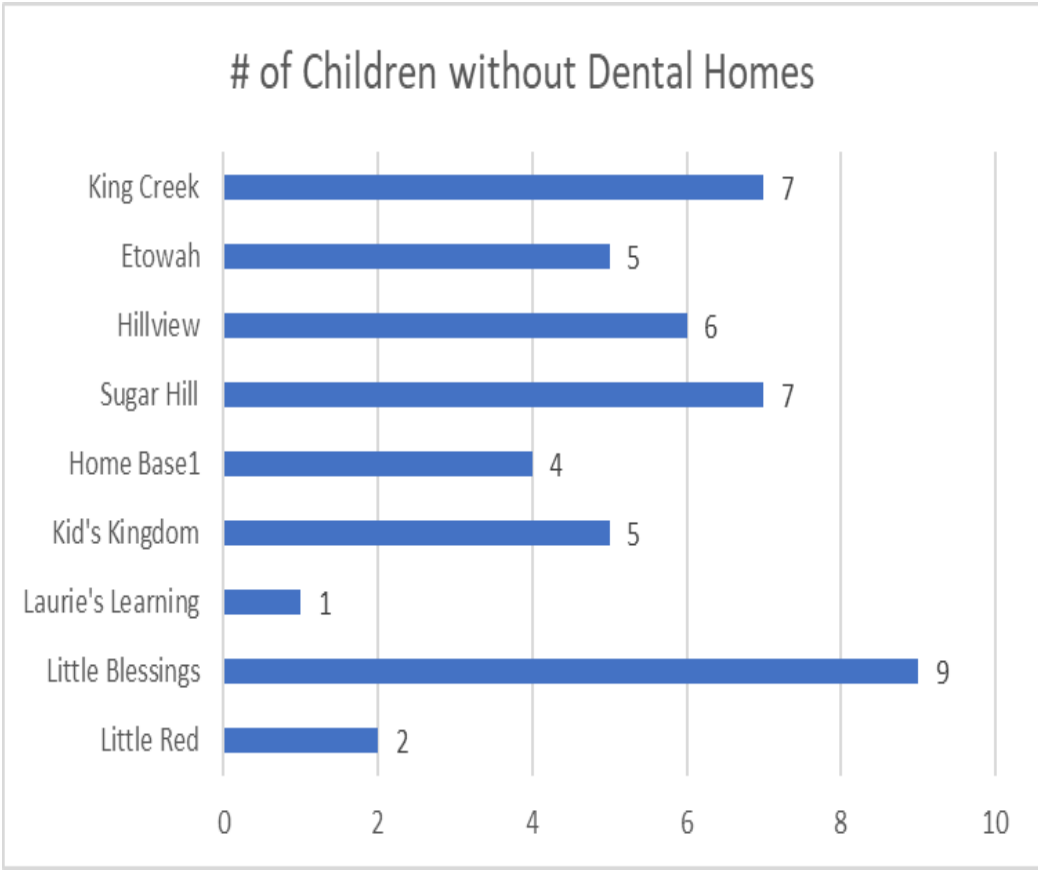


- Home Based- 1 pending, 0 past due
- EHS- 9 pending, 1 past due
 - Child past due has been uncooperative
- HS- 21 pending, 0 past due – Classroom 3 & 5 opened 10/24
- CCP- 2 pending, 0 past due:
- 12 Children referred for further Vision evaluation



Oral Health

- Public Health Dental Hygienists April Brown and Lori Clark are completing dental screening in HCo and TCo
 - Nice segway to notify families their child needs a dental home
 - If child fails screening the health team notifies family of result
- Mobile Bus updates
 - Still trying to coordinate
 - Likely will start with Sugar Hill as our pilot site and expand
- Up to date dental status
 - EHS: 14 not up to date
 - CCP 38 not up to date
 - HS: 11 not up to date



- Navigating finding a dental home has been a barrier for families.
- Surprising amount of families have been responsive to us scheduling appointments and establishing dental homes for them



Nutrition Program

- 1st internal monitoring visits start week of 10/31
 - Check for meal pattern adherence
 - Posters
 - Record keeping
 - Menus
 - Prepare teaching staff for potential CACFP Audit
- CACFP forms
 - Meeting on streamlining the form process
 - Burdensome on teachers
 - Commonly filled out incorrectly by family

Program Updates

Pearl Saddler, EHS Program Manager

Kathleen McDavid, CCP Coordinator

Amy Smith, HS Program Manager

Early Head Start Updates



All sites have been preparing for the upcoming FA2 Review in October
All sites were in compliance for the Health & Safety Internal Monitoring Reviews

Events:

Great family and staff connections happening at the sites:

9/30 Hillview hosted an event where families had the opportunity to make homemade apple butter and biscuit with 7 families attending
9/23 Sugar Hill hosted a movie night and had 12 families attend for a total 40 participants

Parents enrolled in school:

- Jessica P. is enrolled in the nursing program at Blue Ridge Community College
- Heath W. enrolled in Radiography Technology at AB Tech
- Tiffany H. enrolled in Medical Assistant at South College

September Trainings:

- Culture and Children's Challenging Behaviors
- Racial Justice Resources to Promote Social and Emotional Skills (3 part series)

Partnership (CCP), EHS, and FCCH Updates



Two CCP sites, Little Blessings Learning Center and Kids' Kingdom Preschool, were included in the recent FA2 review. Directors and teachers at both sites made a laudable effort to demonstrate their professionalism and adherence to Early Head Start performance standards.

Forty EHS children were served through CCP in the month of September.

A new family child care home in Henderson County will soon receive its child care license and, barring any unforeseen circumstances, looks forward to potentially partnering with WNC Source adding EHS spots to their program.

The search for FCCHs in Transylvania, Polk, and Rutherford counties continues.

Head Start / NC Pre-K Program Updates

- We continued to **gradually open Head Start & NC Pre-K** classrooms throughout October thanks to the hiring and onboarding of new teaching staff. King Creek has one additional HS and one additional NC Pre-K classroom that both opened on 10/24.
- Our annual **NC Pre-K Monitoring** has begun. This tool is a checklist used to monitor site information annually and provides a comprehensive summary of all information for NC Pre-K classrooms located at this site as part of regular, systematic and focused supervision of each program. The results from the Monitoring Tool (and corresponding DCDEE compliance visits) are used to ensure uniformity across programs and to develop local county/regional plans. The tool monitors each programs compliance to health, safety, curriculum, program structure, staff education and support for families. The initial tools were due by mid-November and the observations for compliance will occur between December-January.
- **Annual licensing compliance visits are occurring at all facilities**, these NC DCDEE regulatory site visits are conducted by state licensing consultants & monitor for compliance with all applicable child care requirements and regulations.



**WHAT'S
HAPPENING**

