

## BOARD OF DIRECTORS MEETING

December 8, 2022

**Members Attending Virtually:** Brenda Blackburn, David Carfolite, Katherine Parnell, Kelly Burgin, Lorraine Redd, Noah Rose, Norma Perez, Richard Reagan, and Shannon Perry. (9)

**Members Absent:** Al Wilson, Donecia Santana, Ellen Steele, Kim Wilson, Lisa Fort. (5)

**Guests Present:**

**Staff Present:** David White, Iby Whitten, Linda Carter, Terri Bowman, Tim Camp, Bobby Kimmons, Adrienne Abee, Rocky Cabagnet and Kim Hall. (9)

**Kelly Burgin opened the meeting at 6:00 PM. A quorum was present virtually.**

### **Announcements:**

- The Annual Winter Luncheon will be held in the Grand Ole Hall at Highland Lake Inn on December 20<sup>th</sup> beginning at 12:30. All are invited to attend. Please let Kim Hall know if you will be able to attend.

### **Minutes of November 10<sup>th</sup>, 2022 Board of Directors Meeting:**

Kelly Burgin called for questions and/or corrections regarding the minutes of November's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Katherine Parnell and second by Shannon Perry. All others were in favor.

### **Chief Executive Officer's Report:**

- **Staffing updates in Children's Services:** Going forward monthly reports will be prepared for the board.
- **Home Town Hero:** Bonnie Wilson was recognized by WHKP as this weeks Home Town Hero. Bonnie also was voted Transportation Department Employee of the Year.
- **Change of Scope & Carryovers:** Both grant requests were approved. In January we will be able to increase our teachers wages. We will also be able to continue hiring and retention bonuses and cover some of the upfront costs of the Columbus Center.
- **Dogwood Trust Grant Approved:** The grant will run January 2023 to January 2028 and will be used for tuition & training costs, tutoring & coaching support, and housing stipends for NCPK teachers along with other items.
- **Winter Recognition Luncheon:** Please join us at 12:30 on Tuesday, December 20<sup>th</sup>, in the Grand Ole Hall at Highland Lake Inn for our Winter Luncheon. This is a great opportunity to get to know our staff.
- **Thank you** to the board members who were able to attend the bus tour and training and the pre-opening reveal event at the Tebeau Center.

### **Executive Committee Report:**

- Kelly Burgin reiterated the information given on the grant awards.
- The next executive committee meeting is scheduled for January 9<sup>th</sup> if anyone has anything that needs to be brought before the committee.

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***Treasurer's Report for October 2022 reviewed by Ibbly Whitten:***

- The Treasurer's Dashboard was reviewed. Kelly Burgin called for questions or comments. None were proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Noah Rose. All were in favor.

***Strategic Plan Updates:***

➤ **Admin Goals 5 thru 7, Terri Bowman:**

Terri reviewed her power point presentation. It is available on the board portal. The power point reviewed Strengthening Community Relations, Raising Public Awareness and Implementing a Development Program.

***Unfinished Business:***

- Richard Reagen suggested that we look into our retirement communities for teachers' aides. He also suggested having Transportation Department pamphlets available at the Visitors' Center.

***New Business:***

- Brenda Blackburn reported that Blue Ridge Community College was also awarded a grant from Dogwood Trust that will allow them to work hand in hand with WNCS on our training/apprenticeship program.

The Chair called for any additional business. None was proffered.

***Adjournment:***

The Chair called for a motion to adjourn. Brenda Blackburn so motioned. Shannon Perry seconded. All were in favor. The meeting adjourned at 6:40 pm.

Our next board meeting is scheduled for Thursday, January 12<sup>th</sup>, 2023 @ 6:00 pm.