

**BOARD OF DIRECTORS MEETING**  
**February 9, 2023**

**Members Attending Virtually:** Al Wilson, Brenda Blackburn, Donecia Santana, Ellen Steele, Katherine Parnell, Kelly Burgin, Lorraine Redd, Noah Rose, and Richard Reagan. (9)

**Members Absent:** David Carfolite, Kim Wilson, Lisa Fort, Norma Perez, and Shannon Perry (5)

**Guests Present:**

**Staff Present:** Bobby Kimmons, David White, Elizabeth Whitten, Jeff Roper, Kim Hall, Linda Carter, Rocky Cabagnet, Terri Bowman, and Amy Phillips. (9)

**Kelly Burgin opened the meeting at 6:00 PM. A quorum was present virtually.**

**Announcements:**

**Minutes of January 12, 2023 Board of Directors Meeting:**

Kelly Burgin called for questions and/or corrections regarding the minutes of January's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Ellen Steele and second by Al Wilson. All were in favor.

**Chief Executive Officer's Report, David White:**

- Trauma Resilience Community Project  
Dogwood Trust has given Crossnore a three-year grant to train twelve community "backbone" organizations in trauma resilience. WNCSource is one of the twelve. We will be learning how to better deal with both staff and clients who have suffered a trauma. The three-year time line will allow us to cycle more staff through the training.
- Office of Head Start Enrollment Initiative  
The new initiative requires agencies to be 97% enrolled by February 2024. We are currently under-enrolled due to staffing shortages. This brings even more urgency to our recruitment and retention efforts. Failure to achieve the goals set out in the OHS notice will directly affect our grant dollars in 2024.

**Executive Committee Report, Ellen Steele:**

- The committee discussed the Trauma Resilience Project and the OHS Enrollment Initiative previously discussed.

**Treasurer's Report for December 2022, Donecia Santana:**

- The Treasurer's Dashboard was reviewed. Kelly Burgin called for questions or comments. None were proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Noah Rose. All were in favor.

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***Unfinished Business:***

- Jeff Roper presented the revised Transportation FY 2024 Local Share Certification for board approval. After a brief discussion, Noah Rose motioned that the board approve the revised certification. Donecia Santana seconded the motion. All were in favor.

***New Business:***

- Children's Services Program Goals Report, Amy Phillips  
Amy reviewed her power point presentation. Topics included School Readiness, Family Engagement, Health Services, Educational Program Enhancement, Coordinated Program Services, Qualified Staffing, and Wellness for Staff & Families. After a question and answer period, Brenda Blackburn motioned the board to approve the Program Goals. Donecia Santana seconded the motion. All were in favor.
- Children's Services Disabilities Waiver, Amy Phillips  
Amy reviewed the disabilities waiver request. Ellen Steele motioned to approve the waiver request. Brenda Blackburn seconded the motion. All were in favor.

Kelly Burgin called for any additional business. None was proffered.

***Adjournment:***

Kelly Burgin called for a motion to adjourn. Al Wilson so motioned. Ellen Steele seconded. All were in favor. The meeting adjourned at 7:00 pm.

Our next board meeting is scheduled for Thursday, March 9<sup>th</sup>, 2023 @ 6:00 pm.

*D. White*  
*2/15/2023*