



Operational Reports

February 2023 Information

March 9th Board Meeting

March 22nd Policy Council Meeting



Empowering people, transforming lives

Program Information

Linda Carter, Children's Services Director

Highlights



Hands of Hope hosted our first Rutherford County staff training in their lovely conference room in February!

Amy Smith and Kaitlin Davis are hard at work preparing for the DCDEE licensing Tebeau visit on February 28th. A delivery of OLE mulch was spread on the ground, shelves were stocked with books, and soft pillows were placed in the cozy area.

Amy Phillips continues to lead the review policies and procedures project to ensure they are clear, well-written, and reflect the quality of our program. It is a large endeavor but such an import one.

TRC training attended February 7th-9th.

Recruiter hired and scheduled to start 3/8/2023, reporting to HR.

Under Enrollment Plan- submitted to OHS by 3/6/2023

CS team attended informational session for the CLASS video pilot on 2/22. Process begins March 9th with training and videoing completed by May 1st.

Classroom Closures



1 Classroom at Flat Rock closed on January 30th, February 1st, 7th & 8th due to lack of staff.

1 Classroom at Sugar Hill closed on February 3rd due to lack of staff.

Wraparound was cancelled at Hillview on February 9th due to a power outage.

1 Classroom at Hillview closed on February 10th due to lack of staff.

1 Classroom at SH closed early on February 23rd due to a plumbing issue.

One classroom at Flat Rock moved to King Creek beginning Monday, February 20th.

ALL classrooms closed at noon on Wednesday, February 1st for Professional Development.

Henderson (except Bruce Drysdale) and Transylvania County classrooms were closed on Friday, February 7th and Rutherford County classrooms were closed on Monday, February 20th for a Teacher Workday.

Program Instructions



ACH-PI-HS-23-02 “FY 2023 Head Start Funding Increase” 2/21/2023

President Biden signed the Consolidated Appropriations Act, 2023, into law on December 29, 2022. The funding level for programs under the Head Start Act (the Act) is \$11,996,820,000, an increase of \$960 million over fiscal year (FY) 2022. This increase includes \$596 million to provide all Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grant recipients a **5.6% cost-of-living adjustment (COLA)**, \$262 million for quality improvement, and \$100 million for expansion of Head Start, Early Head Start, and EHS-CC Partnership programs. The total appropriation also includes \$8 million for Tribal College and University Head Start (TCU-HS) Partnership programs, of which \$2 million is an increase over the FY 2022 funding level. <https://eclkc.ohs.acf.hhs.gov/policy/pi>

Staffing Updates



Staff Hired:

16 Trainees since 03/22- Program Inception

60 Staffing Positions Open*

**Fletcher now included again.*

Staff Departing:

[(1/31) **Teresa Beddingfield**, Assistant Site Supervisor @ Sugar Hill - previously reported]

Terri Richter, Teacher Trainee

Evelyn Cohen, Teacher Trainee

Angie Davis, EHS Teacher @ KCCC

Elise Brady, Substitute

Gabriella Matayabas, Site Supervisor

Facilities



The Facilities team, Amy Smith, and her team are doing a fantastic job preparing Tebeau for opening; the fire, building, and sanitation inspections were completed, and the DCDEE representative is scheduled to complete her visit on February 28, 2023.

The furnishing and equipment were moved from Sunnyview Elementary School to storage on February 16, 2023.

The Main Street site's NC Child Care license was surrendered on 11/2022. We have met with St. James staff to proceed forward in terminating the lease and vacating the property. We are beginning with plans to pack equipment and supplies.

In March and April, floor and carpet cleaning will be completed for children's school sites thanks to arrangements made by the WNCSource Facilities Department.

For the 2023-2024 school year, we are beginning conversations with Calvary Episcopal Church to reopen Fletcher Children's NC Pre-K.

Enrollment

Kiki Jackson, ERSEA Coordinator

Enrollment

Overall Enrollment

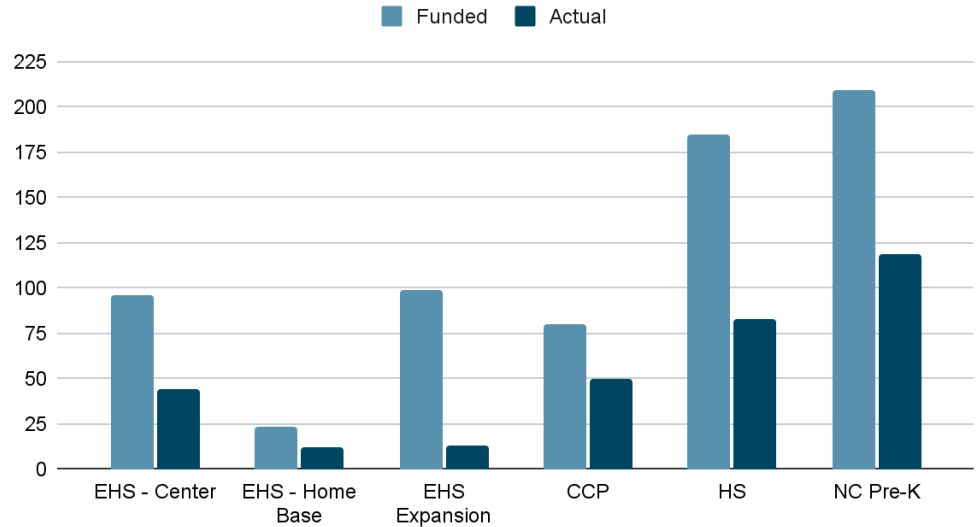
Flat Rock 3 closed on 2/20/23

- Early Head Start (Center-Based) -44/ 45%
- Early Head Start (Home-Based) -12/50%
- EHS Expansion- 13/13%
- EHS/CCP -50/ 62%
- HS-83/44%
- NCPK- 119/56%

Waitlist

- **297** Participants on the Waiting List. Some children may be waitlisted for multiple program options.
- **0** Families are Waitlisted for the Home Visiting Program
- **105** Children are Waitlisted for the Early Head Start or CCP Program and **1** Expectant Family is Waitlisted.
- **190** Children are Waitlisted for Head Start and **19** for the NC Pre-K Program

2022-2023 Enrollment



Attendance

February 2023

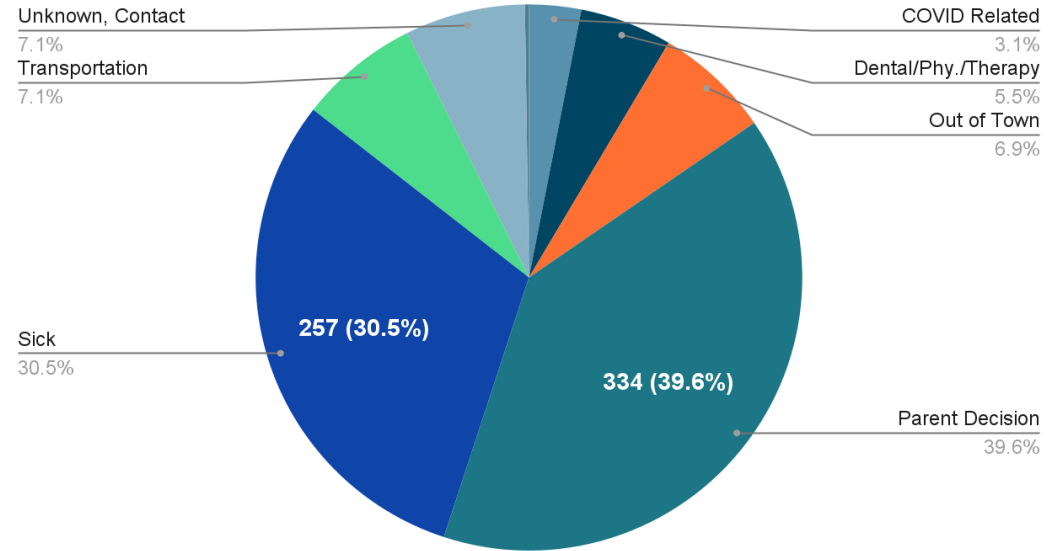
Average Daily Attendance by Program Type

- EHS Average Attendance 79%
- CCP Average Attendance 79%
- Head Start Average Attendance 80%
- NC Pre-K Average Attendance 81%

Absence Summary

- Absence Reasons Changes
 - Family Day & Family Emergency
 - Sick changed to Illness/Injury
 - Unknown or attempted contact removed
- Total number of 1010 Absences in February 2023 (Increase of 167)
- 3.1% of those absences are related to COVID and a majority absences are due to Parent Decision.

Absence Reasons



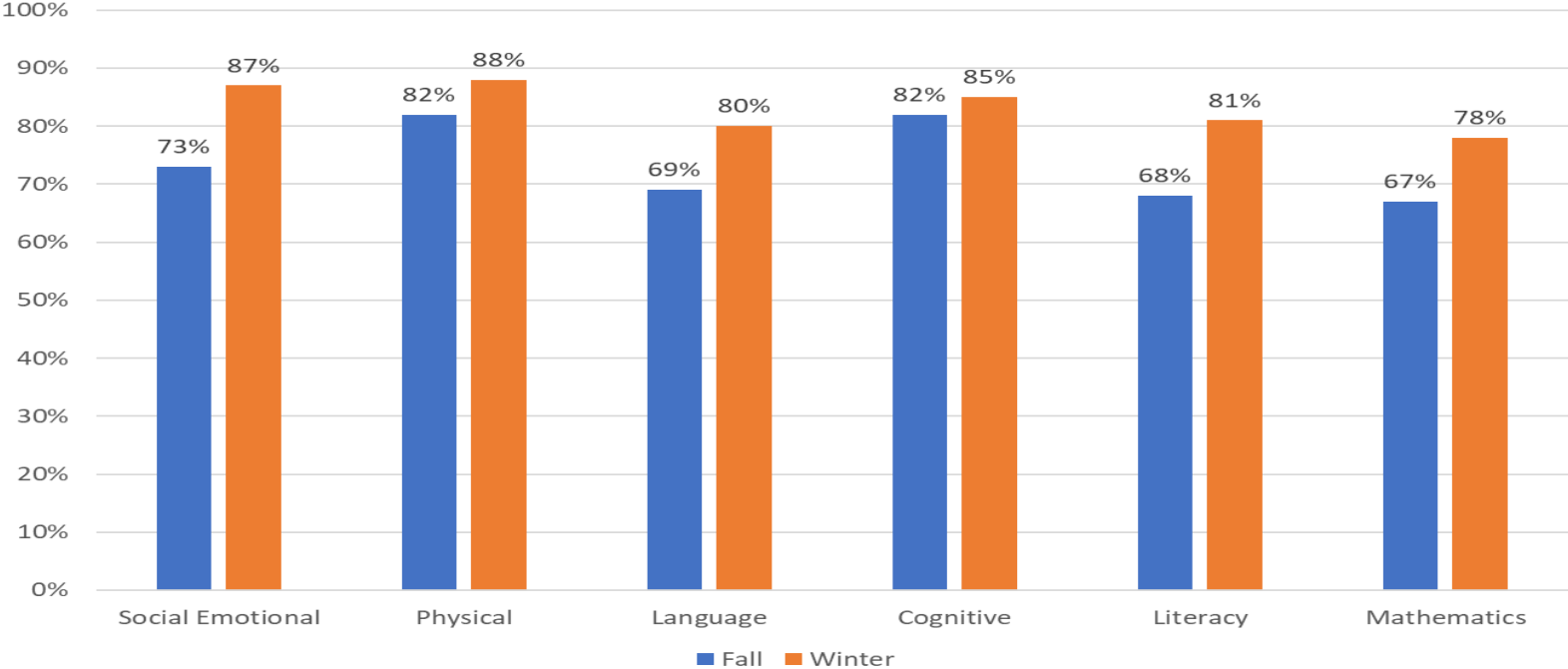
Education & Child Development

Lavonna Ruth, Education Coordinator

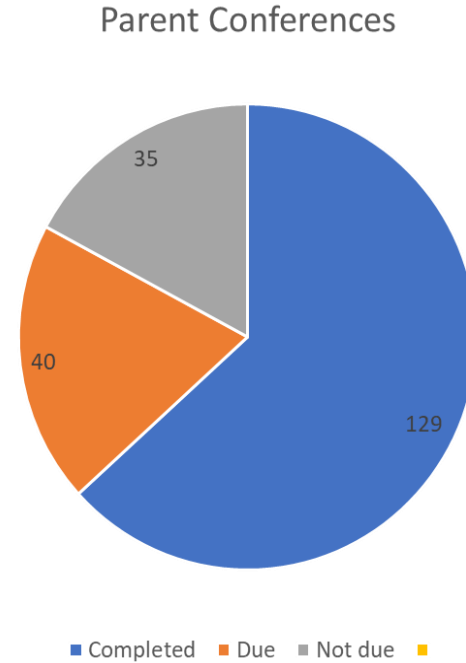
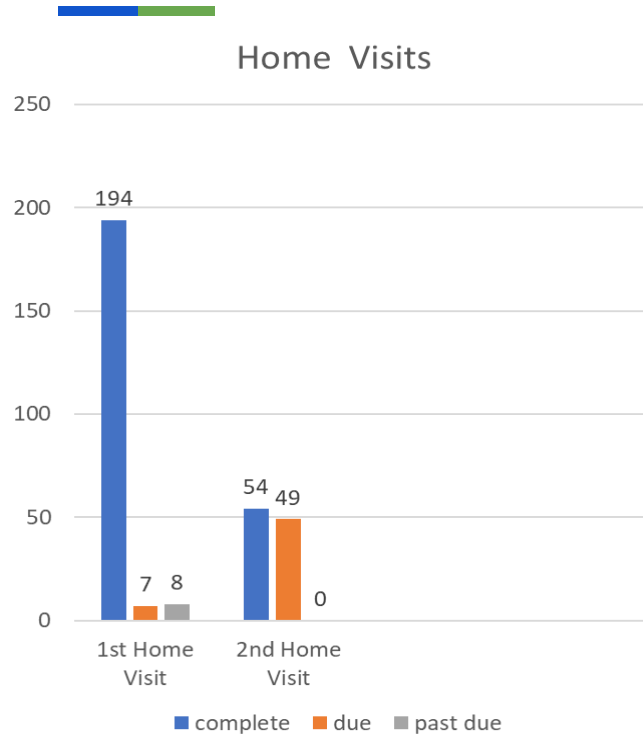
Child Development Progress



Snapshot of Children at Age Expectation



Family Engagement in Children's Education



Coaching Updates



256 coaching contacts

- 24 Intensive coaching
- 24 Standard coaching
- 4 self coaching

180 coaching contacts

CCP Fidelity Checklists completed

HS/NC Pre-K Fidelity Checklists began with completion expected in March

Parent Educator Home Visit Rating



The Home Visit Rating Scales (HOVRS) was used in February to assess the quality of home base services. This scale looks at both Home Visiting Practices and Family Engagement and is rated from 1-7 with 3 being minimal, 5 being good, and 7 being excellent.

Home Visit Practices Score = 6

- Relationship building with family
- Responsiveness to family strengths
- Facilitation of parent-child interaction
- Collaboration with parent

Family Engagement Score = 5.33

- Parent-child interaction
- Parent engagement
- Child engagement

Early Intervention

Patty Burgess, Early Intervention Coordinator

Disabilities Services

Program	Open IFSP / IEP	% of enrolled	% of funded enrollment	Referrals	Child Support Plans
EHS	8	14%	7%	2	2
CCP	3	6%	4%	5	1
Expansion	0	0%	0%	0	0
HS	20	24%	13%	4	6

We have initiated 12 referrals . We have 8 others waiting for more information. There are 9 Child Support Plans that may lead to a referral.

As we complete ASQs more referrals maybe made.

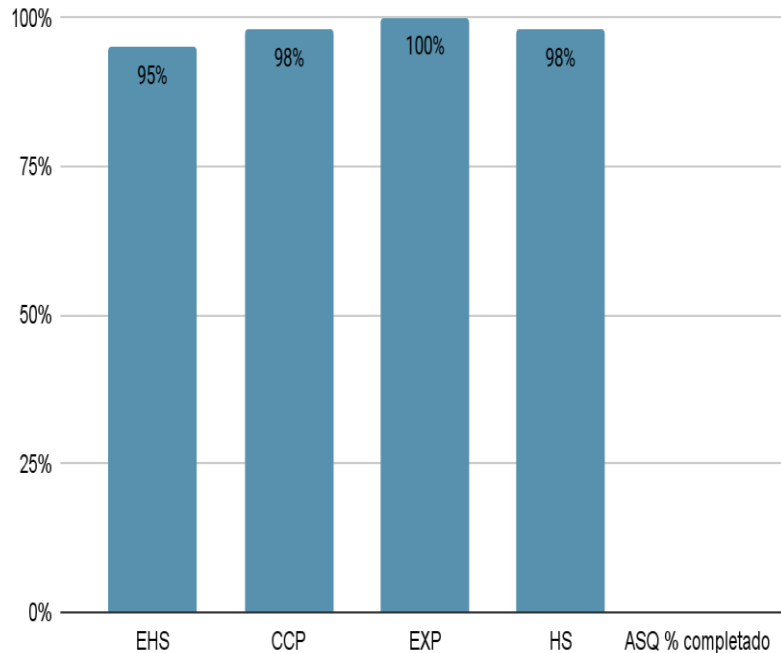
We are offering resources at the time of doing the ASQs. We are encouraging parents and teachers to use the EI team as a resource.

We are meeting with parents one on one as they request it..

We have contacted parents and met with teachers to share resources and strategies, and worked in classrooms on a regular basis.

Development & Behavior Screenings

ASQ % completado



We have completed 289 ASQ-3 and ASQ: SE -2 and are continuing to complete scheduled ASQs with families.

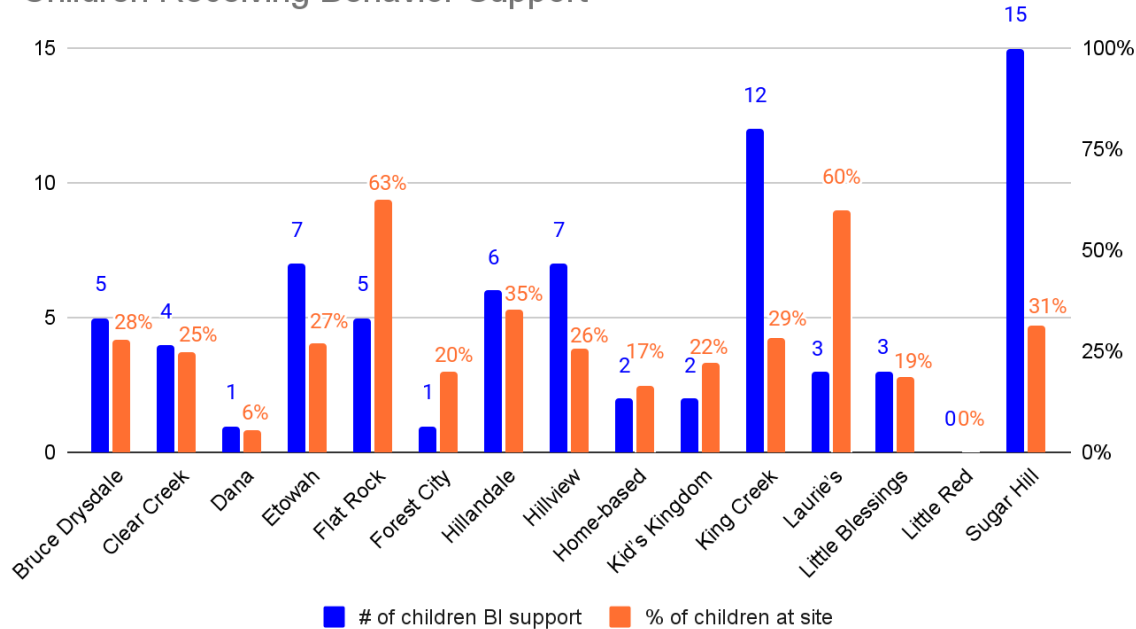
We are scheduling new enrollees as soon as possible. All currently enrolled children either have the screening completed or are in process of being scheduled.

We enjoy getting to know the families and having this information immediately to know where our children are so we can start the referral process right away if needed.



Mental Health

Children Receiving Behavior Support



Receiving support from Elizabeth: 10

Chart shows number of children served by Adrienne 31 children and families and Jenny 35 children and families

Early Intervention Updates



Number of visits EI Team made to sites: 129

Number of children receiving private therapy through our agency: 30

87.25 hours of individualized support provided to students by therapists or specialists from the community.

Our new Classroom Specialist Nathalie Stefaan Santos is in a classroom at Sugar Hill until Spring Break.

Adrienne doing Triple P with a parent.

Patty met with all site supervisors and supported three families with specific strategies to use at home, and attended IEP meetings with families.

Support Provided:

- ASD checklists and resources
- Parent Education Event coming up at Sites in March and Monthly Newsletters
- Sensory tools and strategies
- Observations and development of CSPs.
- Classroom teacher supports
- Referrals to HCPS ,TCPS, CDSA, Olson Huff, TEACH, Key Autism Center, Carolina Peds, Mental Health Specialists, Children and Family Resource Center.

Health & Nutrition

Dylan Allanson, Health & Nutrition Coordinator

Health Status & Care



- Children with Medical homes: 100%
- 28 Children were seen for Well Child Checks in January
- 7 Children were seen for Dental Exams in January

Dental



Wrapped up Dental Screenings for the program year with Henderson County Public Health and Transylvania County Public Health

- 112 complete screenings
- 16 abnormal screenings
 - 4 Children's families were assisted by Health team to find dentist and schedule
 - 12 Children were confirmed receiving treatment or have future appointments
- Health team has encouraged/assisted 21 families to successfully make appointments or establish routine dental care for their enrolled children.
 - **** This does not include the families that were reminded to schedule or attend their visit by our text messages, phone calls, site level contacts.
- 85% of Children over the age of 1 have dental homes
- 24/40 children that do not have dental homes are under the age of 2
 - 6 have future appointments

CACFP January Numbers


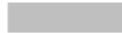


Refer to Monthly Meal Counts Sheet

Family Services

Eric Hoffman, Compliance and Data Coordinator

Family Services

Agency Totals - WNCSource	Preliminary			End of the year		
	Completed	Due within 30 days	Past Due	Completed	Due within 30 days	Past Due
Families: 181	91% 	8	0	0% 	0	0

- Family Strengths and Needs Assessments are due within the first 45 days of a child enrolling in the program.
- 8 families currently have a Strengths and Needs Assessment due within 30 days.
- None are past due.

Parenting Curriculum: Ready Rosie



- Went from 217 to 227 families connected to ReadyRosie. And we saw an increase in the number of families watching or commenting on the videos, now at 160!
- There are 66 more invitations pending for families. If they accept, we could be near 100% families connected with ReadyRosie.
- Over 140 video views in the last month! That's 140 extra learning opportunities for families.

Program Updates

Pearl Saddler, EHS Program Manager

Kathleen McDavid, CCP Coordinator

Amy Smith, HS Program Manager

Amy Phillips, Program Support Services Manager

Early Head Start Updates



Conducted three site visits. Internal Health and safety monitoring was in compliance. Forest City had an unannounced licensing and sanitation inspection resulting in compliance.

SH began an 8 weeks pilot course with NC Extension Office offering cooking with healthy choices/recipes. Others family engagements were Touch a Fire Truck presentation, Story Time with the Librarian. HB Socializations provided Zumba and Fire Extinguisher safety presentation/hands-on.

Classroom Incidents Report:

EHS Classrooms recorded 5 minor incidents. Minor incidents do not require reporting to the OHS.

Family Socialization and Engagement Events:

Comparing last month's turnout to this months, we saw a total increase in family attendance of 5%. January's family participation was 38%. February's is at 43%.



Head Start / NC Pre-K Program Updates

Tebeau Children's Center attained the pre-license! Six month period / next steps... OLE dry river bed?

Focus on Kindergarten Transitions and On-Going "Readiness". Transition policy...activities...transition period - we are focusing on social and emotional health of the child and family!

HCPS sites integrated into the host school examples...

Break down of NC PreK / HS / Assistant teachers in school "on-going development of staff"...



Partnership (CCP), EHS, and FCCH Updates



CCP team meetings were held on 2/3, 2/10, and 2/17. As of 2/17/23, CCP team meetings will take place monthly instead of weekly. The CCP Director meeting was held 2/23. The CCP Director meeting has a slightly changed format and structure to primarily provide program updates to the CCP sites, and also more in-depth training on a different policy and procedure each month. For February, the focus was on the Family Advocate role and what is expected of FAs, teachers, and directors for each family.

Partnership, FCCH recruitment, and enrollment efforts continue in Henderson, Polk, Rutherford, and Transylvania Counties. Potential Henderson County resident is still very interested in partnering with WNCSource. They are in the process of meeting licensing conditions to hopefully open as a partnership site as soon as possible.

A second resident of Henderson County started the FCCH licensing process on February 15th and is eager to get started with WNCSource/EHS when licensed.

Professional Development Updates

All Staff Training provided on January 2:

- Transitions
- CACFP

Small Group Trainings provided from Jan 17 - February 20

- Quality Communication
- Inclusion
- Family Style Dining
- Culture of Safety
- Planned Language Approach

February 1 all staff training with Conscious Discipline Certified Training.



Upcoming on March 1 - Early Release with Virtual Communities of Practice

Looking at ways to utilize NHSA Academy training for individual needs of our staff.