

## BOARD OF DIRECTORS MEETING

June 8, 2023

**Members Attending Virtually:** David Carfolite, Donecia Santana, Ellen Steele, Josh Shelton, Kelly Burgin, Lorraine Redd, Noah Rose, Richard Reagen, and Shannon Perry. (9)

**Members Absent:** Brenda Blackburn, Katherine Parnell, Kim Wilson, Norma Perez, and Victoria Saldana. (5)

**Guests Present:**

**Staff Present:** David White, Elizabeth Whitten, Kim Hall, Rocky Cabagnot, and Amy Phillips. (5)

**Kelly Burgin opened the meeting at 6:00 PM. A quorum was present virtually.**

### **Announcements:**

- Thank you to everyone that was able to attend the Company Picnic and to those that organized it.
- WNCSource will host a Asheville Tourist Game night on Friday, July 14<sup>th</sup>. There are limited seats so RSVP quickly when you get the email notification.

### **Minutes of May 11<sup>th</sup>, 2023 Board of Directors Meeting:**

Kelly Burgin called for questions and/or corrections regarding the minutes of May's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from David Carfolite and second by Noah Rose. All were in favor.

### **Chief Executive Officer's Report, David White:**

- Mano-Y-Ola Teacher Retention Study: Reviewed and discussed the results of the staffing turnover and retention report.
- Trauma Resilience: Reviewed where we are at in the process. As the largest organization participating we will be sending 4-5 more folks to the training so we will have a large enough core team to pass the training down to all our staff.

### **Executive Committee Report, Kelly Burgin:**

- Richard Reagen was welcomed to the committee as Board Secretary.
- The committee reviewed and discussed the Mano-Y-Ola study as well as the next steps in the Trauma Resilience training. We will use this information going forward.
- HR and Finance are working to develop a monthly board report showing employment data.
- The committee brought forward Brock Goodling's membership application for approval. Kelly reviewed his qualifications. The Executive Committee motioned that his application be approved. David Carfolite seconded the motion. All were in favor.

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***Treasurer's Report for April 2023, Donecia Santana:***

- The Treasurer's Dashboard was reviewed. Kelly Burgin called for questions and/or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Ellen Steele. All were in favor.

***Unfinished Business:***

- English Hills Purchase: David reported that things are moving along smoothly.
- St. James lease: Rocky reported that we are waiting for a response from St. James.
- Help Shenyn Smile: The fundraiser is still underway. Last report we were halfway to our goal.
- Bargain Hendo: We have hired a new store manager and an assistant manager. The store is now fully staffed and breaking even.

***New Business:***

- Children's Services Self-Assessment, Amy Phillips  
Amy reviewed the "Self-Assessment 2023" timeline. After a brief Q&A, a motion to accept the timeline was made by Shannon Perry. Ellen Steele seconded the motion. All were in favor.

Kelly Burgin called for any additional business. None was proffered.

***Adjournment:***

Kelly Burgin called for a motion to adjourn. Donecia Santana so motioned. Shannon Perry & David Carfolite seconded. All were in favor. The meeting adjourned at 6:45 pm.

Our next board meeting is scheduled for Thursday, July 13<sup>th</sup>, 2023 @ 6:00 pm.