

## BOARD OF DIRECTORS MEETING

July 13, 2023

**Members Attending Virtually:** Brenda Blackburn, David Carfolite, Donecia Santana, Kelly Burgin, Kim Wilson, Lorraine Redd, Noah Rose, Richard Reagen, Shannon Perry, and Victoria Saldana. (10)

**Members Absent:** Brock Goodling, Ellen Steele, Josh Shelton, Katherine Parnell. (4)  
Norma Perez was removed due to lack of attendance.

**Guests Present:**

**Staff Present:** David White, Elizabeth Whitten, Linda Carter, Bobby Kimmons, Terri Bowman, Rocky Cabagnot, and Kim Hall. (7)

**Kelly Burgin opened the meeting at 6:00 PM. A quorum was present virtually.**

### **Announcements:**

- Welcome to new board member Brock Goodling
- WNCSource's Asheville Tourist Game night is tomorrow, Friday, July 14<sup>th</sup>.  
If you reserved a seat, you should already have your tickets. If you do not contact Kim Hall ASAP.

### **Minutes of June 8<sup>th</sup>, 2023 Board of Directors Meeting:**

Kelly Burgin called for questions and/or corrections regarding the minutes of June's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Noah Rose and a second by Kim Wilson. All were in favor.

### **Chief Executive Officer's Report, David White:**

- Apprenticeship Program: We held a "Draft Day" on June 27<sup>th</sup> at BRCC. Potential apprentices went through a series of interviews and group activities to show their readiness to participate in our program. We have five folks starting the program this pay period. It is very important that we grow this pipeline.
- Wellness Program: Reviewed how the UNC Pardee partnership has help us with our Wellness Program and how that has helped us keep our claims costs down. We joined a health captive in 2021 to help spread out any costs that max out our standard plan coverage. This makes it less risky for us to be self-insured.
- Bargain Hendo closure: We have temporarily closed the store pending repairs to the retaining wall at the back of the building.

### **Executive Committee Report, Kelly Burgin:**

#### **Reviewed and Discussed:**

- Bargain Hendo closure
- Hybrid Quarterly Meetings – an informal survey to follow
- Board self-evaluation surveys coming soon

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- Decided we would not have strategic plan updates this year. Rather staff will focus on new strategies for hiring staff / trauma resilience training and fundraising.
- CEO evaluation is due. We are currently reviewing the existing tool before proceeding.

### ***Treasurer's Report for May 2023, Donecia Santana:***

- The Treasurer's Dashboard was reviewed. Kelly Burgin called for questions and/or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Brenda Blackburn. All were in favor.

### ***HR Report for May 2023, Bobby Kimmons:***

- The new HR Dashboard was reviewed. Bobby asked for questions, comments and/or recommendations on the content. The report was accepted as presented.

### ***Unfinished Business:***

- English Hills Purchase: Elizabeth Whitten reviewed a Resolution to Purchase the English Hills property. The resolution was approved as submitted with a motion from the Finance Committee, and a second by Victoria Saldana. All were in favor.

### ***New Business:***

- None was proffered.

Kelly Burgin called for any additional business. A shout out was given by David White for the hard work of Kathleen McDavid. Her work has led to one new family childcare provider, a second possible new family childcare center and one new childcare center.

### ***Adjournment:***

Kelly Burgin called for a motion to adjourn. Brenda Blackburn so motioned. Shannon Perry seconded. All were in favor. The meeting adjourned at 6:46 pm.

Our next board meeting is scheduled for Thursday, August 10<sup>th</sup>, 2023 @ 6:00 pm.