



# Operational Reports

July 2023 Information

August 10<sup>th</sup> Board Meeting



Empowering people, transforming lives

# Highlights



Building, Fire, and Sanitation have approved Fletcher Children Center for reopening -the next step is DCDEE licensing. The second room is opening at Forest City Children's Center on 7/24. Afterschool staff have been hired, and we are excited to offer wrap-around services at the center.

In partnership with HCPS, we will open an NC Pre k classroom at Edneyville Elementary this fall. Look for more information to come. This will make a total of 5 classrooms in HCPS elementary schools.

WNCSource and the OHS Region IV had wonderful training and discussions on 7/18/2-23 that included a presentation of the OHS [Management Systems Wheel](#), highlighting program management, governance, and planning. Along with WNCSource Senior management, Children's Service management, members of our governing Board of Directors, and Policy Council attended the training. We would like to thank our Board and Policy members who were able to participate in the event!

The 5 Apprentices completed EDU 119 in July!

# Classroom Closures



July 1 - 21

No unexpected Classroom Closures.

*All classrooms had Teacher Workdays on July 3rd, 5th, 6th & 7th.*

*All classrooms were closed on Tuesday July 4th for the Fourth of July.*

*The first day for children for the Bruce Drysdale classroom was Thursday, July 13th with their Teacher Workdays starting on Thursday, July, 6th.*

# Staffing Updates



## Staff Hired:

**Page Williamson**, Education Coach

**Elise Brady**, NC Pre-K Teacher (rehire)

**Bailee Hall**, NC Pre-K Teacher

**Teresa Thompson**, NC Pre-K Teacher

18 Trainees since 03/22- Program Inception

5 Apprentices hired 06/27/2023

59 Staffing Positions Open\*

*\*Not including After-school, Columbus, Substitute and Trainee/Apprenticeship positions. It does include Fletcher. Edneyville has been added. It does include positions that are currently being filled by Trainees.*

## Staff Departing:

**Shannon Kiggen**, Coach

**Else Nicholson**, After-school Teacher

# Facilities



Thanks to the Facilities team for all the hard work preparing the children's services facilities and OLE for the 2023- 2024 school year ! Mulch, landscaping and more !

New [Now Enrolling](#) banner for Forest City has arrived and is posted.

---

# Enrollment

**Kasheiva Jackson, Family Services Manager**

# Enrollment

## Overall Enrollment

BDS School Year: 7/13/23-5/30/24

EHS School Year: 7/1/23-6/30/24

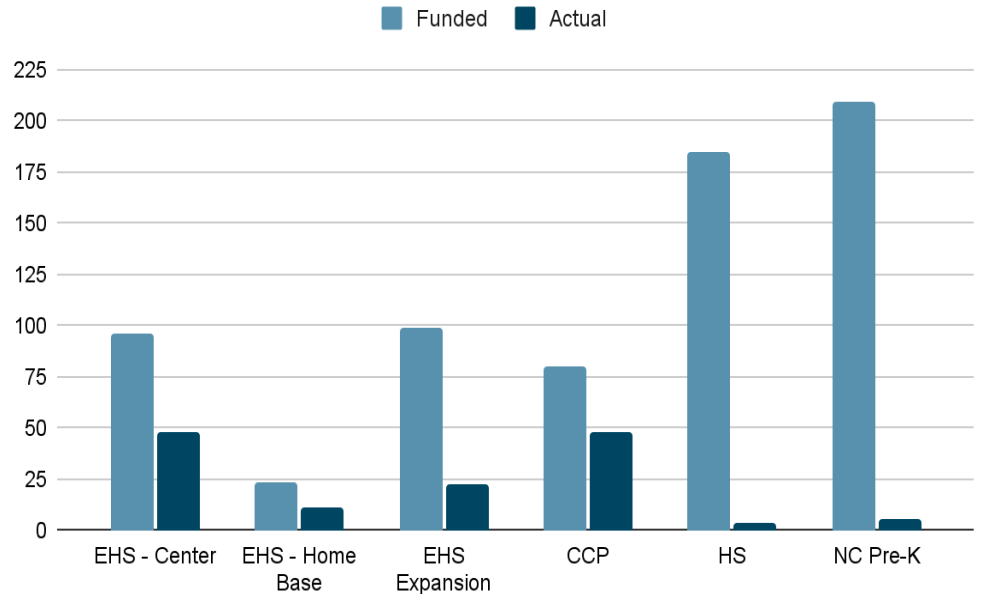
CCP School Year: 8/1/23

- Early Head Start (Center-Based) -48/ 50%
- Early Head Start (Home-Based) -11/46%
- EHS Expansion- 23/23%
- EHS/CCP -48/ 60%
- HS-4/2%
- NCPK- 6/3%

## Waitlist

- **260** Participants on the Waiting List. Some children may be waitlisted for multiple program options.
- **61** Children are Waitlisted for the Early Head Start.
- **149** Children are Waitlisted for Head Start and **71** for the NC Pre-K Program

## 2023-2024 Enrollment



# Attendance

July 2023

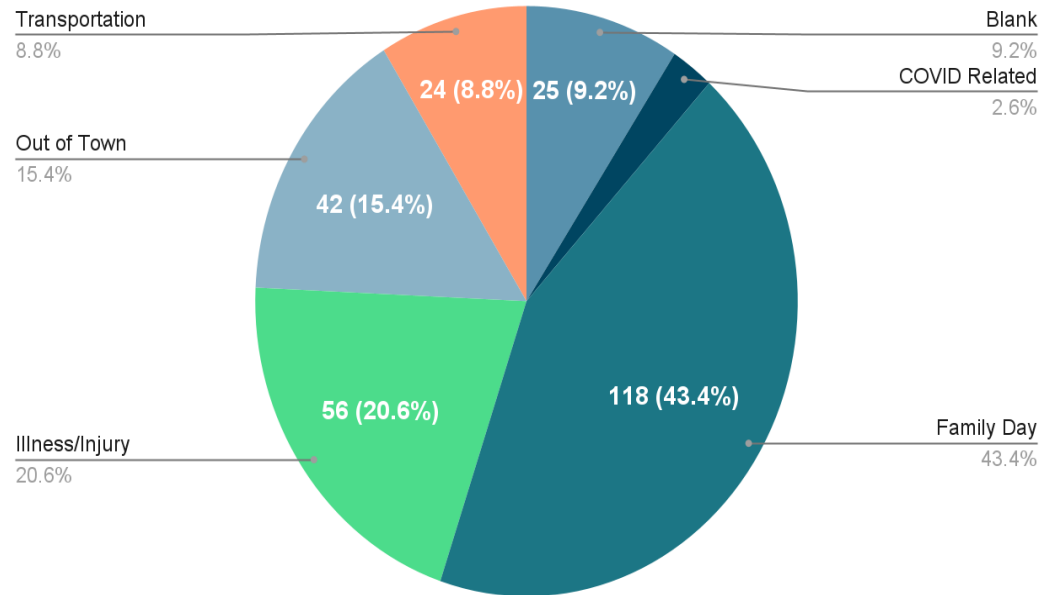
## Average Daily Attendance by Program Type

- EHS Average Attendance 82%
- CCP Average Attendance 78%
- Head Start Average Attendance 92%
- NC Pre-K Average Attendance 94%

## Absence Summary

- Total number of Absences from 7/1-7/21
  - 272
- 7 absences are related to COVID and a majority absences are due to Family Day!.

## Absence Reasons





---

# Health & Nutrition

Dylan Allanson, Health & Nutrition Coordinator


# Well Child Check Status



Expired Well Child Checks as of 07/19/2023:

Expired across all programs n=18; 86% up to date  8%

EHS: 13 Children; 84% up to date  9%

CCP: 5 Children; 90% up to date  4%

# Dental Status



Dental status as of 07/19/2023:

n=57/115 EHS and CCP enrolled children have had confirmed dental exams in the past year: 50%

# CACFP June

Center	Breakfast Meals Served	Lunch Meals Served	Afternoon Snacks Served
Bruce Drysdale	0	0	0
Clear Creek	102	102	88
Dana	108	108	88
Etowah	340	345	293
Flat Rock	105	104	94
Hillandale	83	90	79
Hillview	380	371	333
King Creek	258	266	253
Sugar Hill	362	373	318
Forest City	72	79	69
Tebeau	110	109	91

Updated by Dylan Allanson 7/20/23

June Reimbursement:	\$14,149
May Reimbursement:	\$27,232
April Reimbursement:	\$21,816
March Reimbursement:	\$22,797
February Reimbursement:	\$23,602
January Reimbursement:	\$22,323
December Reimbursement:	\$13,901

---

# Family Services

Kasheiva Jackson, Family Services Manager

# Family Services



## Family Strengths and Needs Assessment

- **Will begin utilizing Parent Gauge**

Students: 120

Percentage Completed

- Preliminary-38%
- End of the year-78%

Past Due

- Preliminary-2
- End of the year-3

# Parenting Curriculum: Ready Rosie

---

- We have 252 families connected to ReadyRosie. And we saw a decrease in the number of families watching or commenting on the videos, now at 147 (-32)
- Recently viewed videos from families: Snack Count, Point and Learn, Active Listening, My Address, sharing sign language.
  - [Snack Count](#): "She enjoyed pointing and listening to me count. Then she pretended she was going to feed them to me, shoved them in her mouth and laughed. "
  - [My Address](#): "Es de mucha ayuda "
  - [Point and Learn](#): "Liked pointing out body parts on all the people and stuffies around after I would point out a part on her stuffy. "

---

# Program Updates

**Bridgett Librado, EHS Program Services Manager**

**Amy Smith, HS / NCPK Program Services Manager**

**Kathleen McDavid, CCP Coordinator**

**Amy Phillips, Program Support Services Manager**





# Early Head Start Updates/Highlights



- We have hired two EHS Area Managers on our team, Paige Bronson and Candice Freeman -June 2023.
- All of our Team (EHS/HS/NCPrek Area Managers and Site Supervisors) have worked diligently on an Open House Presentation for all of our sites/standalones coming in August. This will give everyone an opportunity to meet our families and go over Important policies and procedures as well as provide a scavenger hunt to start the year off with some fun and build those connections!
- EHS is continuously looking for great candidates for our Early Head Start Classrooms so if you know anyone please send them our way!



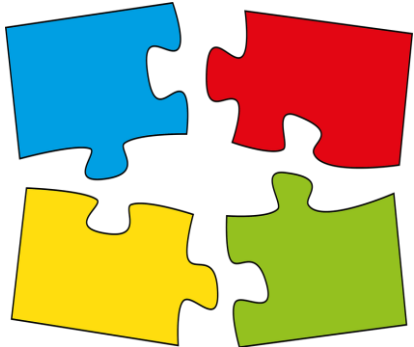
# EHS Head Start Site Highlights Continued..

---

**Sugarhill-** was currently involved in “pampered feet” from Speak Life Community Church -where a very kind and generous new-shoes donation for our families, children and staff were given 06/16/2023..

**Forest City-** We are happy to say we will be opening up an additional classroom by July 24th to welcome in some new families in our toddler room.

**King Creek-** EHS toddler classroom 2 is open and in need of 1 more teacher!



# EHS PICS



# Head Start / NC Pre-K Program Updates



Head Start & NCPK teachers are on summer break.

- Henderson county HS/NCPK teachers will return on August 7th and Transylvania HS/NCPK teachers will return on August 21st for the 2023-24 school year.
- Teachers will have HS required “pre-service” training along with multiple teacher work-days in their classrooms in preparation of new children.

Interviewing actively continues for all open teaching positions.

- New HS/NCPK staff began the on-boarded/orientation process on July 19th.
- We currently have four open NC Pre-K lead teacher positions, and zero Head Start lead teacher vacancies

Transylvania County is having a back to school bash.

- We will be setting up a table to represent WNC Source at this school readiness event on Saturday, 7/22.



# Partnership (CCP), EHS, and FCCH Updates

Slide 1

**Little Red School - Six of 10 EHS Spots Filled. New teacher being hired in the next week so LR1 (Infants and ones) can re-open!**

- Room LR2: Six of eight EHS spots filled. One permanent teacher, one long-term substitute. Needs to hire one permanent teacher.

**Little Blessings: Sixteen of 16 EHS Spots Filled. Six teachers on staff**

- Room: Waddlers: Eight of eight EHS spots filled
- Room Toddlers 1: Eight of eight spots filled

**Laurie's Child Care - Five of Five EHS Spots Filled. Fully staffed.**

- Five of five (FCCH) EHS spots filled. One teacher

**Kids' Kingdom - Twelve of 12 EHS Spots Filled. Fully staffed.**

- Infants/Ones Room: Four of four EHS spots filled, Staff: Two teachers.
- Toddler 1 Room: Five of six EHS spots filled. One open EHS spot. Staff: Two teachers
- Toddler 2 Room: Two of two EHS spots filled.. Staff: Two teachers

**Above and Beyond - One of five EHS Spots Filled. Fully staffed FCCH with one teacher**

**Enrollment continues for Little Bright Minds**

## Partnership (CCP), EHS, and FCCH Updates

Slide 2

We have three new partners in our CCP program!!! Two are in Henderson County; one is a center, Little Bright Minds, and the other is a family child care home, God's Gifts Child Care. Our third new partner is also a family child care home, Above and Beyond Child Care, in Rutherford County. This translates to a minimum of 18 new EHS spots. Enrollment has begun.



# FAMILY CHILD CARE