

## BOARD OF DIRECTORS MEETING

August 10, 2023

**Members Attending Virtually:** David Carfolite, Donecia Santana, Ellen Steele, Kelly Burgin, Katherine Parnell, Kim Wilson, Lorraine Redd, Noah Rose, Richard Reagen, and Shannon Perry. (10)

**Members Absent:** Brenda Blackburn, Brock Goodling, Josh Shelton, and Victoria Saldana. (4)

**Guests Present:**

**Staff Present:** Bobby Kimmons, David White, Elizabeth Whitten, Kim Hall, Linda Carter, Terri Bowman, and Rocky Cabagnet. (7)

**Kelly Burgin opened the meeting at 6:00 PM. A quorum was present virtually.**

### **Announcements:**

- The company mission & vision statements were read. We will do this each meeting to keep them in the forefront of everyone's mind.
- The board was reminded that the Survey Monkey Board Self-Assessment Survey will be going out soon. Please keep an eye out for it and complete it in a timely manner.

### **Minutes of July 13<sup>th</sup>, 2023 Board of Directors Meeting:**

Kelly Burgin called for questions and/or corrections regarding the minutes of July's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from David Carfolite and second by both Kim Wilson and Shannon Perry. All were in favor.

### **Chief Executive Officer's Report:**

- Classroom openings: We have eight classrooms scheduled to open between now and October. One more pending hiring a teacher, for a total of nine. With these openings we will be serving approximately 132 children that we were not able to service in May, so we are making good progress toward our enrollment goal. We are getting traction and are working hard to maintain that momentum. We are also looking at another change of scope to see if that might help us sustain and/or improve salaries going forward.
- Columbus Center: We have signed a contract with Dunlap Construction. Civil Engineering work, along with sewer and storm drainage work have been completed. The foundation has been dug and support rock is being added. We are looking to open the building in mid to late 2024.

### **Executive Committee Report:**

- Former member, Matt Ballance, and Policy Council member, Carolyn Chandler were presented to the full board for membership approval. After asking for questions and/or comments the Executive Committee motioned for approval of both applications. The motion was seconded by David Carfolite. All were in favor.

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***Treasurer's Report for June 2023 reviewed by Donecia Santana:***

- The Treasurer's Dashboard was reviewed. Kelly Burgin called for questions or comments. None were proffered. With a motion from the Finance Committee, and a second by Ellen Steele. The report is approved as submitted. All were in favor.
- FY 23/24 Budgets were discussed. Kelly Burgin called for questions or comments. The Finance Committee motioned to approve the budget. Katherine Parnell seconded. All were in favor. The Budget is approved as submitted.

***HR Report for June 2023, Bobby Kimmons:***

- The HR Dashboard was reviewed. Bobby asked for questions, comments and/or recommendations on the content. The board wants to see a break out for Wrap Around. The report is accepted as presented.

***Unfinished Business:***

- Bargain Hendo: The retaining wall repairs are currently pending final approval from the county engineers. Repairs will begin once the final approvals are coordinated with the contractor's schedule.
- English Hills purchase: Closing for the English Hills purchase occurred on July 31<sup>st</sup>, 2023.

***New Business:***

- None was proffered.

Kelly Burgin called for any additional business. None was proffered.

***Adjournment:***

Kelly Burgin called for a motion to adjourn. Donecia Santana so motioned. Ellen Steele seconded. All were in favor. The meeting adjourned at 6:30 pm.

Our next board meeting is scheduled for Thursday, September 14<sup>th</sup>, 2023 @ 6:00 pm.