

BOARD OF DIRECTORS MEETING

September 14, 2023

Members Attending Virtually: Brock Goodling, David Carfolite, Donecia Santana, Ellen Steele, Kelly Burgin, Katherine Parnell, Kim Wilson, Matt Ballance, Noah Rose, Richard Reagen, and Shannon Perry. (11)

Members Absent: Brenda Blackburn, Carolyn Chandler, Josh Shelton (Resigned), Lorraine Redd, and Victoria Saldana. (4)

Guests Present:

Staff Present: Bobby Kimmons, Bonnie Wilson, David White, Elizabeth Whitten, Eric Hoffman, Jeff Roper, Kim Hall, Linda Carter, Terri Bowman, and Tim Camp. (10)

Kelly Burgin opened the meeting at 6:00 PM. A quorum was present virtually.

Announcements:

- The company mission & vision statements were reviewed.
- The October board meeting will be held in person at Highland Lake's Kudzu Cottage at 6:00 pm. Dinner will be provided.
- Executive Committee elections will be held next meeting. If you are interested in serving please contact Kelly Burgin, David White or Kim Hall.

Minutes of August 10th, 2023 Board of Directors Meeting:

Kelly Burgin called for questions and/or corrections regarding the minutes of August's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Matt Ballance and second by Shannon Perry. All were in favor.

Chief Executive Officer's Report:

- Pisgah Health Foundation Grant
August 11, 2023 Pisgah Health awarded us \$203,675 for older adult services in Transylvania County. We are conducting a survey to determine which services need the most support and the best way to make the services sustainable. These grant funds are available thru June 30, 2026.
- Trauma Resilient Community Initiative (TRC) update
Five more staff completed the training in August. A company survey was completed. The results will be used to determine how best to roll out TRC information to our staff and board.

Executive Committee Report:

- The board self-assessment survey came out September 6, 2023. If you have not completed it please do so. Results will be presented at our next board meeting.
- The CEO evaluation was completed and it was favorable.

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Treasurer's Report for July 2023 reviewed by Donecia Santana:

- The Treasurer's Dashboard was reviewed. Kelly Burgin called for questions and/or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Shannon Perry. All were in favor.

HR Report for July 2023, Bobby Kimmons:

- The HR Dashboard was reviewed. Bobby asked for question and/or comments. The report was accepted as presented.

Unfinished Business:

- Columbus Construction update, Tim Camp
Tim presented a power point with photos of the site. The foundation issues were reviewed. The footings are framed, the batter boards are up and they are marking the walls to do the pre-plumbing and electrical. We are back on track for the project to be completed by June of 2024.
- Bargain Hendo Update
The landlord has hired a construction company and the plans are complete for the repairs. We do not currently have a confirmed completion date but we hopeful the repairs will be completed by the end of October or early November.

New Business:

- Children's Services – Change in Scope Proposal, Linda Carter
Linda presented an analysis of the costs and need for a change in scope. Ibby Whitten reviewed the budget for the proposed change in scope. Kelly Burgin called for a Motion to approve the proposed change of scope request for grants 1737 and 0443. Kim Wilson so motioned. David Carfolite, Shannon Perry and Matt Ballance seconded. All were in favor. The motion to approved the proposed Change in Scope Application was approved as submitted.
- 5310 & 5311 Transportation Grants, Bonnie Wilson
 - Kelly Burgin called for a motion to close the Board meeting, Kim Wilson so motioned, Katherine Parnell seconded.
 - Kelly Burgin called for a motion to open a Public Hearing, Kim Wilson so motioned, Katherine Parnell seconded.
 - Kelly Burgin called for any public comments. None was proffered.
 - Kelly Burgin called for a motion to close the Public Hearing, Matt Ballance so motioned, Donecia Santana seconded.
 - Kelly Burgin called for a motion to re-open the Board meeting, Kim Wilson so motioned, Ellen Steele seconded.

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- Bonnie Wilson reviewed the FY25 Grant Applications. Bonnie asked for any questions and/or comments. None was proffered.
- Kelly Burgin called for a motion to approved the 5310 & 5311 Grant Applications. Richard Reagen so motioned. David Carfolite seconded. All were in favor. The applications were approved as presented.

➤ Children's Services Community Assessment, Eric Hoffman

Eric reviewed a power point presentation encompassing community changes since January 2022. Including but not limited to family demographics, social and economic factors, children's services programs, economic factors and he outlined our goals for the coming program year, then called for any questions or comments.

Kelly Burgin called for any additional business. None was proffered.

Adjournment:

Kelly Burgin called for a motion to adjourn. Ellen Steele so motioned. Shannon Perry seconded. All were in favor. The meeting adjourned at 7:40 pm.

Our next board meeting is scheduled for Thursday, October 12, 2023 @ 6:00 pm in person.