

## BOARD OF DIRECTORS MEETING

November 9, 2023

**Members Attending Virtually:** Brenda Blackburn, Brock Goodling, Carolyn Chandler, David Carfolite, Katherine Parnell, Kelly Burgin, Matt Ballance, Noah Rose, Richard Reagen, and Shannon Perry. (10)

**Members Absent:** Ellen Steele, Lorraine Redd, and Victoria Saldana (Released lack of attendance). (3)

**Guests Present:**

**Staff Present:** Bobby Kimmons, David White, Elizabeth Whitten, Eric Hoffman, Jeff Roper, Kiki Jackson, Kim Hall, Terri Bowman, and Tim Camp. (9)

**David Carfolite opened the meeting at 6:00 PM. A quorum was present virtually.**

### **Announcements:**

- The Winter Luncheon will be held December 19<sup>th</sup>, please mark your calendars to attend. Please respond to the Google Form meal selection so that our meal counts can include you. If you need another link, please contact Kim Hall.

### **Minutes of October 12th, 2023 Board of Directors Meeting:**

David Carfolite called for questions and/or corrections regarding the minutes of October's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Noah Rose and second by Katherine Parnell. All were in favor.

### **Chief Executive Officer's Report:**

- Developmental Day Services: We have been approached by Henderson County Public Schools to take over the Development Day program. We are working through our due diligence and we believe we can provide this service for the county without a loss. The finance committee reviewed the pro forma numbers and feels we should move forward. We will be requesting startup funds from the Henderson County Community Foundation. This will allow us to help the school system and provide a needed service to the community. After a discussion, the Executive Committee motioned that we move forward with taking over the Developmental Day Program. Brenda Blackburn and Shannon Perry both 2<sup>nd</sup> the motion. Kelly Burgin expressed reservations. The motion carried. The board requests updates as they develop.
- Bargain Hendo closure: The circumstances that lead to this decision were discussed. We will close to the public December 13<sup>th</sup> to allow us time to clear out of the building by December 20<sup>th</sup>. Everything is on sale and we are contacting other thrift stores to see if they might be interested in any leftover inventory.

### **Executive Committee Report, Matt Ballance:**

- Developmental Day and Bargain Hendo were discussed. The committee agrees with both decisions.

## BOARD OF DIRECTORS MEETING

November 9, 2023

- Joshua Kennedy submitted a board membership application. After reviewing his application and qualifications, the Executive Committee motions to accept him as a board member. Brenda Blackburn and Brock Goodling both 2<sup>nd</sup> the motion. All were in favor.
- Members were reminded about the Winter Luncheon and were invited to attend.
- Members were also reminded to utilize the board portal to be prepared for board meetings.
- Giving Tuesday, November 28<sup>th</sup>, was discussed. The Executive Committee has set a Board Member donations goal of \$1,000. Members were encouraged to reach out to their sphere of influence to help reach this goal. If you need more information, please contact Terri Bowman or Kim Hall.

### ***Treasurer's Report for September 2023, Matt Ballance:***

- The Treasurer's Dashboard was reviewed. David Carfolite called for questions or comments. Elizabeth Whitten explained stabilization funding. The report was accepted as presented with a motion from the Finance Committee, and a second by Brock Goodling. All were in favor.

### ***HR Report for September 2023, Bobby Kimmons:***

- The HR Dashboard was reviewed. Bobby asked for questions and/or comments. The report was accepted as presented.

### ***Unfinished Business:***

- Government Shutdown Update: Thankfully, the last shutdown was avoided. Should any occur, we should be okay through January. After that, Housing could be affected. Our other programs should be okay through June. Some of our smaller transportation programs could possibly be affected. If any media outlets contact board members, please refer them to David White.

### ***New Business:***

- Title VI application, Jeff Roper: Jeff reviewed the Title VI application then, called for any questions or concerns. None were proffered. Matt Ballance motioned to approve the application. Kelly Burgin seconded the motion. All were in favor.
- 2023 Children's Services Self-Assessment Action Plan, Eric Hoffman: Eric reviewed his presentation. He called for questions or concerns. None were proffered. Carolyn Chandler motioned to accept the plan. Brenda Blackburn seconded the motion. All were in favor.
- 2023 Policy Council Bylaws Update, David White: David explained that the only change is former employees and/or their immediate family members must have a 24-month break in service before they can serve on the Policy Council. Matt Ballance motioned to accept the change. Kelly Burgin seconded the motion. All were in favor.
- 2023-2024 Selection Criteria, Kiki Jackson: Kiki reviewed the requested changes then, called for questions or concerns. Some questions were asked and answered. Matt Ballance motioned to approve the new selection criteria. Noah Rose seconded the motion. All were in favor.
- Carry Over Funding Requests, Terri Bowman:

## BOARD OF DIRECTORS MEETING

November 9, 2023

The below carry over grant requests were reviewed and discussed.

- Grant #04HP000306, CCP Grant carry over \$378,316  
Motion to approve by Shannon Perry, seconded by Brenda Blackburn. All in favor.
- Grant #04HP000443, Early Head Start Expansion carry over \$2,074,727  
Motion to approve by Kelly Burgin, seconded by Matt Ballance. All in favor.

David Carfolite called for any additional business.

- Richard Reagen asked how much of our budget goes to consultants. Ibbby advised him that consultant costs are built into each departments budget. She will review and get back to him with an overall total.
- Board members were reminded that we need more members and were asked to recommend anyone they thought might be a good fit.

### ***Adjournment:***

David Carfolite called for a motion to adjourn. Shannon Perry so motioned. Richard Reagen seconded. All were in favor. The meeting adjourned at 7:17 pm.

Our next board meeting is scheduled for Thursday, December 14<sup>th</sup>, 2023 @ 6:00 pm.