



# Operational Reports

January 2024 Information

February 8<sup>th</sup> Board Meeting

February 15<sup>th</sup> Policy Council Meeting



Empowering people, transforming lives

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# Program Information

Linda Carter, Children's Services Director

# Highlights



The Support Services Staff and CCP team are preparing for a day of Creative curriculum training **on February 2, 2024.**

We are excited to welcome our two new CCP partners, Pisgah Forest, KIds City, USA, and Rosman, KIds City, USA. Both sites will be serving 16 EHS children and families.

The WNCsource Dental Campaign was a huge success, and Flat Rock Children's Center ensured that 100% of their families had a dental home. Congratulations to the Flat Rock Children's Center Team and the Health Team.

The last Helping Hand/WNCSource Transition team meeting was held 1/25. One Developmental Day (DD) classroom will open 2/5/2025 at the Tebeau Children's Center with 18 children. Interviews for a second DD Teacher are continuing to take place until a qualified candidate can be hired. 1 Lead Teacher and 4 Teacher Assistants applied and were hired from Helping Hand.

New NCPrek classroom at Edneyville Elementary opened on 1/16/2024.

# Classroom Closures



January 1 - 26

## Unscheduled:

2 classrooms at King Creek closed on Wednesday, January 3rd due to heating issues.

All classrooms were closed on Tuesday, January 9th due to inclement weather.

All Forest City classrooms were also closed on January 10th & 11th due to inclement weather.

Etowah was closed from Wednesday, January 10th through Friday, January 19th due to flooding. The classrooms moved temporarily to Hillview until they reopened at Etowah on Monday, January, 22nd.

All Transylvania County classrooms were on a three hour delay and all Henderson County classrooms were on a two hour delay on Wednesday, January 10th due to inclement weather.

1 Classroom at Hillandale closed on January 17th due to lack of staff.

All Transylvania County classrooms were closed on Friday, January 19th due to inclement weather closing the public schools, so there was a lack of staff due to child care issues.

3 Classrooms at Hillview closed on January 22nd due to lack of staff due to the public school Teacher Workday.

1 Classroom at SH closed on Thursday, January 25th due to lack of staff

## Scheduled:

All classrooms were closed from Monday, January 1st and January 2nd for Winter break and an All Staff Development Day.

All classrooms were closed on Monday, January 15th in observance of Martin Luther King, Jr. Day.

An NC Pre-K Classroom at Edneyville opened for children on Tuesday, January 16th.

An EHS Classroom opened for children at Forest City on Friday, January 12th.

# Staffing Updates



## Staff Hired:

**Hannah Powell** - After-school Team Member

**Alejandra Carro** - EIS - Development

**Brooklyn Watkins** - After-school

**Mark Sifuentes** - Site Supervisor

**Caytlyn Pace** - EHS Teacher

**Dara Seetaram** - After-school Team Member

## Staff Departing:

**Dari Medina**, Center Floater

19 Trainees since 03/22- Program Inception

5 Apprentices hired 06/27/2023

38 Staffing Positions Open\*

*\*Not including After-school, Columbus, Substitute and Trainee/Apprenticeship positions. It DOES now include Development Day as well as Fletcher & Edneyville. It does include positions that are currently being filled by Trainees.*

# Wrap Around Staff



## **Current Staff:**

- Henderson County: Rachel Dombeck, Molly May, Teodora Palomino, Hannah Powell, Michelle Quinn, Alma Rodriguez, Dara Seetaram, Cynthia Sherer, and Alejandra Vera
- Rutherford County: Krystal Bates, Brooklyn Watkins
- Transylvania County: Lauren Street

## **In the Pipeline:**

- Larissa Treese (01/31), Oliver Howell (01/31), Lauren Ward (01/31), Lindsey Ridgley (01/31), Gracen Wilbanks (01/31), Kaydence Wilson (1/31), Rubi Dunes (01/31), and Shannon Strickland (02/14).

## **Needs: (only taking in consideration current numbers of children signed up for wrap around)**

- Henderson County: 2
- Rutherford County: 0
- Transylvania County: 3

# Facilities



We would like to express our gratitude to the Facilities team for their prompt response and tremendous assistance during the flood that occurred at Etowah Children's Center on Tuesday, January 9th, 2024. Their help with cleaning up, working with the contractor and disposing the damaged materials and furniture was greatly appreciated.

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# Enrollment

Kasheiva Jackson, Family Services Manager



# Enrollment

## Overall Enrollment

Hillview 1- Infant Room

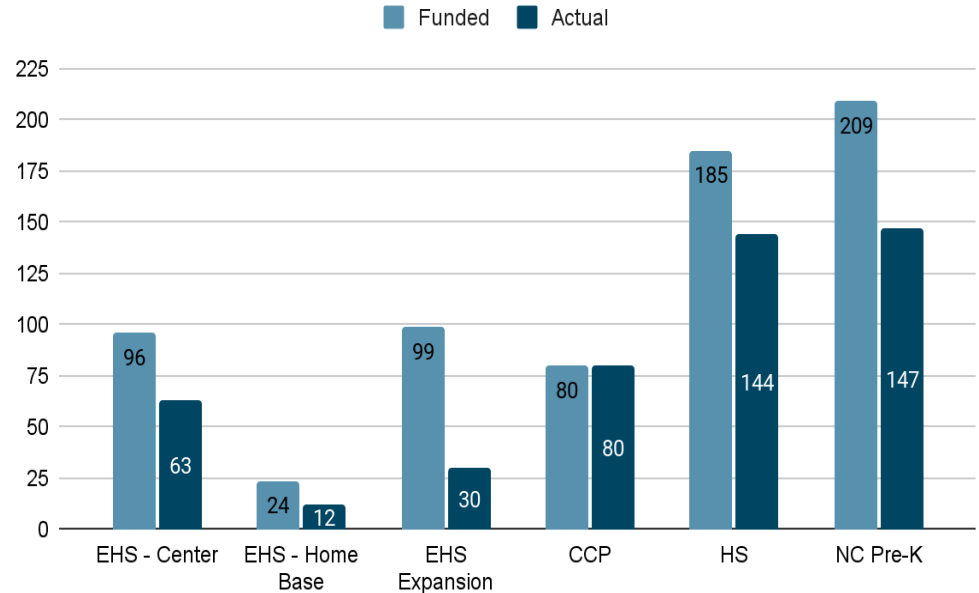
Edneyville-HS/NCPK

- Early Head Start (Center-Based) 65%
- Early Head Start (Home-Based) 50%
- EHS Expansion 30%
- EHS/CCP 100%
- HS-77%
- NCPK- 70%

## Waitlist

- **127** Participants on the Waiting List. Some children may be waitlisted for multiple program options.
- **47** Children are Waitlisted for the Early Head Start.
- 1 waitlisted for EHS Expansion
- 5 waitlisted for CCP Program
- **69** Children are Waitlisted for Head Start
- **14** NC Pre-K Program

## 2023-2024 Enrollment



# Attendance

January 2024

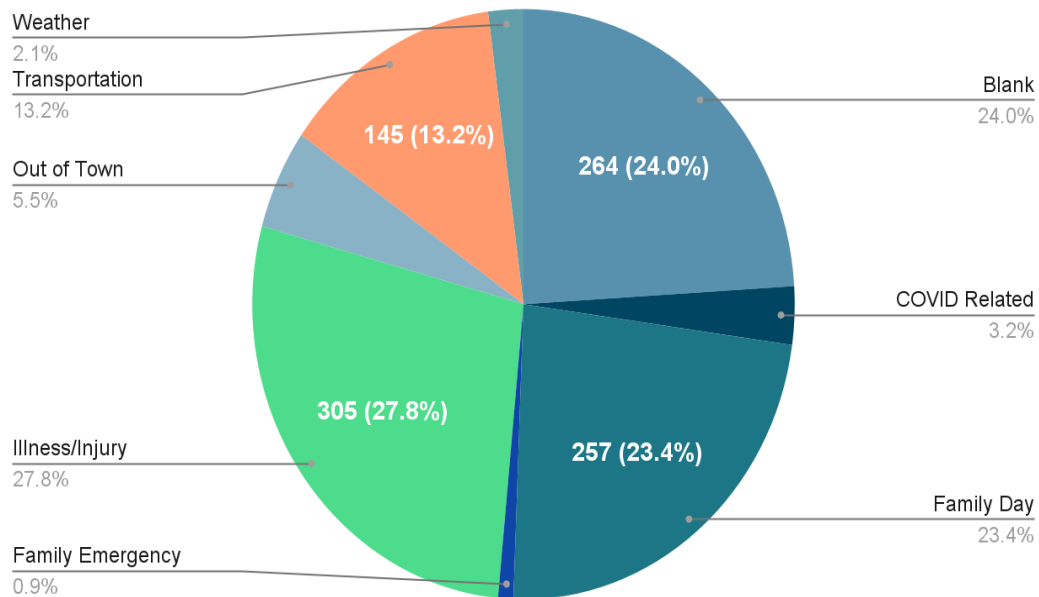
## Average Daily Attendance by Program Type

- EHS Average Attendance 81%
- EHS Expansion Attendance 79%
- CCP Average Attendance 80%
- Head Start Average Attendance 78%
- NC Pre-K Average Attendance 80%

## Absence Summary

- Total number of Absences from 12/20-1/26
  - 1099 (Increase of 190)
- 35 absences are related to COVID and a majority absences are due to Illness/Injury.

## Absence Reasons

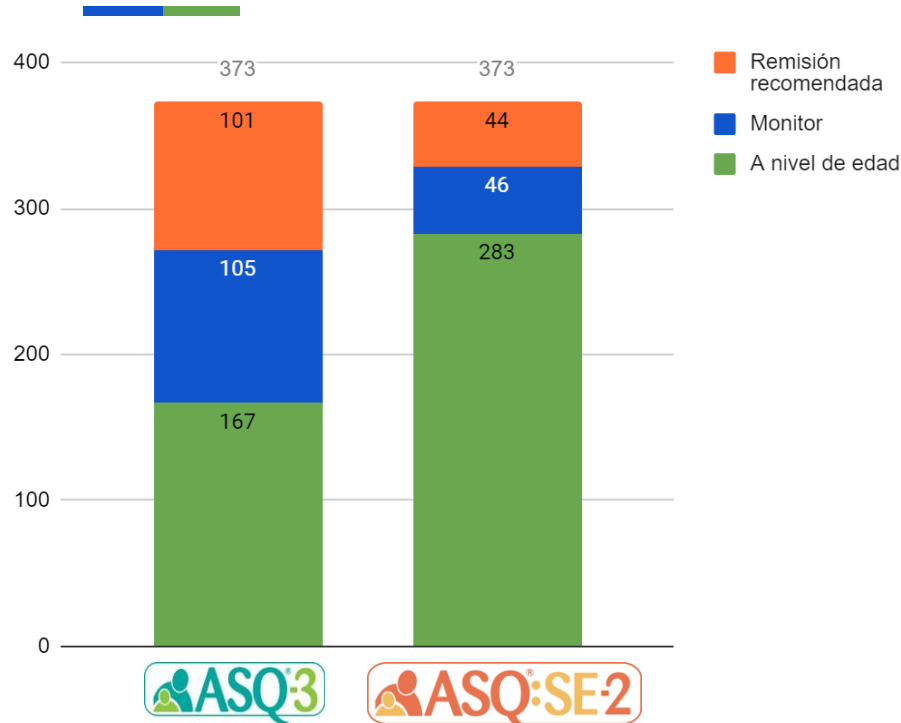


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# Early Intervention

Mary Hanson, Early Intervention Coordinator

# Development & Behavior Screenings



## Narrative ...

- 145 Children have a “Referral Recommended” status. Some families have requested referrals and we are supporting those. Others we are using ongoing classroom monitoring and teacher report for updates.  
101 for Developmental Needs only  
44 for Behavioral Needs only  
23 for both
- 42 Children are scheduled to have ASQs completed within 45 day requirement.

# Disabilities Services

Grant	Open IFSP / IEP	Cum. Enrollment	% of enrolled	Referrals	Child Support Plans
EHS & HS	45	282	16%	23	4
CCP	13	104	13%	2	0
Expansion	4	49	8%	2	1
NC PreK	16	108	15%	9	3

Each OHS grant requires us to serve 10% of our cumulative enrollment with children who qualify for an IEP or IFSP. We include NCPReK for comparative

Diagnosed Disabilities include:

- Autism (18)
- Health Impairment (9)
- Developmental Delay (23)
- Speech or Language Impairment (11)
- Hearing Impairment (1)

Team is supporting 8 children with an initial Early Alert to determine any developmental needs.

# Mental Health



8% of enrolled children (33) received support from the Early Intervention Team during January for behavioral/mental health needs.

45 Behavior Incidents logged during January for 18 children in 7 different classrooms.

Team is supporting 7 children with an initial Early Alert to determine any behavioral needs.

The team began implementing small groups on targeted skills with children and will continue to monitor how that affects BIs.

Center	% Receiving Support
Bruce Drysdale	17%
Clear Creek	28%
Dana	0%
Etowah	8%
Flat Rock	0%
Forest City	20%
God's Gifts	0%
Hillandale	6%
Hillview	8%
Home-based	0%
Kids City Pisgah	0%
Kids City Rosman	0%
Kids Kingdom	0%
King Creek	2%
Laurie's	20%
Little Bright Minds	13%
Little Red	0%
Sugar Hill	10%
Tebeau	16%

# Early Intervention Updates



19 Children are currently receiving private therapy throughout our agency.

Our Classroom Specialist Nathalie Steffan Santos is supporting a classroom at Sugar Hill and provided training and support to Hillandale last month as well.

The EI team is fully staffed our new developmental specialist, Ale Carro, started.

Our EIBSs have started to support classrooms using a pilot program of AI's Pal's from TS as well as other lessons to teach social/emotional skills.

## Support Provided:

- Notify school systems and CDSA for IFSPs, IEPs
- ASQ screenings and parent conferences
- Child Support Plan meetings
- Communications with parents and community partners
- Sensory tools and strategies
- Observations and development of BSPs and CSPs as well as small groups.
- Classroom teacher supports
- Working with HCPS ,TCPS, CDSA, Olson Huff, TEACH, Key Autism Center, Carolina Peds, Mental Health Specialists, Children and Family Resource Center.

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# Health & Nutrition

Caitlin Cole-Ekman, Health & Nutrition Coordinator



# Well Child Check Status



Expired Well Child Checks as of 01/25/2024:

EHS: 33 Children; 73% up to date

CCP: 22 Children; 73% up to date

HS: 23 Children; 84% up to date

NCPK: 15 Children; 85% up to date

## Dental Status



Dental status as of 01/26/2024:

- 278/411 children >1 years old have dental homes
- 111 have been seen in last 6 months
  - Many more had appointments but we haven't received paperwork

# Vision and Hearing Referral Status



January 2024


Heath team currently completing screenings for 2023-2024 program year

- 1st priority is to screen new participants
- All children are screened annually
- If a child fails screening 2x, we refer to them to their pediatrician for further screening/evaluation

Hearing - 356 completed, 6 children past 45 day requirement, 0 referrals needed

Vision- 358 completed, 1 children past 45 day requirement, 18 children are currently in the referral process

# CACFP January

 Center	Breakfast Meals Served	Lunch Meals Served	Afternoon Snacks Served
Bruce Drysdale	176	193	170
Clear Creek	213	238	213
Dana	223	223	188
Edneyville	71	74	42
Etowah	308	311	271
Flat Rock	173	186	163
Forest City	198	204	173
Hillandale	220	223	192
Hillview	431	443	399
King Creek	681	714	667
Sugar Hill	302	668	570
Tebeau	312	317	307

November Reimbursement: \$33,861

October Reimbursement: \$35,683

September Reimbursement: \$31,662

August Reimbursement:  
\$21,269

July Reimbursement:  
\$2,922  
(Snacks, Forest City and Hillview Only)

June Reimbursement:  
\$14,149

May Reimbursement:  
\$27,232

April Reimbursement:  
\$21,816

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# Family Services

Kasheiva Jackson, Family Services Manager

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# Program Updates

**Bridgett Librado, EHS Program Services Manager**

**Amy Smith, HS / NCPK Program Services Manager**

**Kathleen McDavid, CCP Coordinator**

**Hunter Weatherford, PD Coordinator**



# Early Head Start Updates/Highlights

- Sugarhill- January -lots of sickness going around- trying to keep everyone aware of all the germs during these winter months- Families were given information on handwashing and demonstrating with children consistently in the classrooms to keep things as germ free as possible. Families were invited to do a winter arts/crafts event in their classrooms this past month. (pictures below)
- Etowah- January they are creating a cookbook with Families so that everyone can bring something to add to it and share their family recipes.
- Forest City - We opened up a third EHS classroom for Infants and have hired a new EHS teacher to add to our Forest City Team. We also welcome Keirah Dawkins as the official Site Supervisor for Forest City. Keirah was previously an EHS teacher for this site and has been promoted to her new position in December.



## KNOW WHEN TO WASH YOUR HANDS



# EHS PICS- Sugarhill Families/Forest City Families





# Head Start / NC Pre-K Program Highlights

## New Head Start / NC Pre-K classroom @ Edneyville Elementary!

- Our newest WNCSource classroom opened on Tuesday, January 16th @ Edneyville Elementary. Both the teachers and children enjoyed a wonderful first day. Our state licensing consultant also made an unannounced appearance for monitoring, with no violations found!

## SKILLS DEVELOPED THROUGH PLAY



## Head Start / NCPK Teacher Focus on a Holistic Approach of Development while Working with Families:

- During both informal / formal interactions with families in the classroom, teachers are demonstrating and encouraging families to discover what “hands-on play” means. Families are learning that children can develop their motor and cognitive abilities as well as their social skills through everyday play opportunities. Holistic development occurs when families are encourage to get creative with their children in everyday situations like going to the store, being outdoors, pretend play in the car, social experiences with other children and even using everyday household items for “play”.

# HS/NCPK Classroom Highlights

## WNCSource Bruce Drysdale Children's Center:

During their clothing study in January the class enjoyed a story called *Something from Nothing*. It was about a grandpa who sews a blanket for his grandson and repurposes the fabric all the way to a button as the grandson grows. This intrigued the class, so they began exploring buttons & sewing.

In this picture, when a child was expressing frustration with the buttons, her friend offered to show/help her. **This type of play matters because it is a catalyst for children to develop leadership skills as they interact with their peers and solve problems together.**



**Our new Edneyville classroom opened on 1/16/24** with seven children in attendance. More Children are being enrolled each week to eventually reach our capacity of 18. They had a wonderful first day, **focused fun activities encouraging relationship building with teachers and their peers.** The group is looking forward to learning and growing together as a school family!

# Partnership (CCP), EHS, and \*FCCH Updates

Slide 1

Total Enrolled in Partner sites: 64

Little Red School - **Ten of 10 EHS Spots Filled.**

- LR1 has 4 EHS children
- LR2 has 6 EHS children

\*God's Gifts (FCCH) - **4 Fully enrolled**

Rosman Kid City: **Sixteen of 16 EHS Spots Filled.**

- Room: Waddlers: Eight of eight EHS spots filled
- Room Toddlers: Eight of eight spots filled

\*Laurie's Child Care - **Five of Five EHS Spots**

- Five of five (FCCH) EHS spots filled. One teacher

Kids' Kingdom - **Ten of 12 EHS Spots Filled.**

- Infants/Ones Room: Four of four EHS spots filled, Staff: Two teachers.
- Toddler 1 Room: Six of eight EHS spots filled.

Little Bright Minds - **Eight of eight spots filled**

Pisgah Kid City - **Eleven of 16 EHS Spots Filled.**

# Partnership (CCP), EHS, and FCCH Updates

Slide 2

We now have seven partners in the CCP program. Four in Henderson county, two in Transylvania county, and one in Rutherford county.

We are looking forward to a Creative Curriculum training with a focus on intentional lesson planning. This full-day training will take place on February 2nd for CCP directors and teachers.



# Professional Development Updates

**January 2nd All Staff PD:** We had the opportunity to come together at Lutheridge for a full day of training to welcome us back after the holiday break. We heard from BEANS about financial wellness, and the free services they are offering to our staff. We also did a training on our organizations code of conduct and had a lot of great conversations during the breakout activity. We wrapped up the day with a Information session from The Center for Trauma Resilient Communities about the work they are doing to support us in becoming a trauma informed and resilient organization.

We currently have 4 staff working on their T.E.A.C.H applications and are hoping to get the approval from T.E.A.C.H soon!

We had two member from our ED team, Paige Bronson and Candy Doncevic, attend a week long training in Orlando Fl, to obtain their QCIT Observer Credential!!



**Trainee Program:** Our new trainee Yamili Olvera has begun working on obtaining her IT CDA. She will spend the next 4 months working in two different EHS classrooms, learning, engaging with students and parents, working on her CDA portfolio, and will spend Wednesdays completing her 120hr education requirement through Quorum. Currently Yamili is assigned to Tebeau in Sharli and Angelica's EHS Classroom.

**Apprenticeship Program:** Apprentices started in their new classrooms on Jan 4th. All are currently placed in an EHS classroom where they will stay for the duration of this 16 week rotation. In May our apprentices will have completed the program and their classes and we are hopeful that they will apply for a permanent position with WNSource!!

Apprentice Program 24-25 at BRCC is currently accepting applications! New apprentices will be chosen later in the year and will begin in our program august 2024.