

BOARD OF DIRECTORS MEETING

February 8, 2024

Members Attending Virtually: Brenda Blackburn, David Carfolite, Ellen Steele, Kelly Burgin, Katherine Parnell, Matt Ballance, Noah Rose, Richard Reagen, and Shannon Perry. (9)

Members Absent: Brock Goodling, Carolyn Chandler, Eric Harris, Joshua Kennedy, and Khaled Khiyar. (5)

Guests Present: Levonia Reece (1)

Staff Present: Bobby Kimmons, David White, Kim Hall, Linda Carter, Rocky Cabagnet, Terri Bowman, and Tim Camp. (7)

Ellen Steele opened the meeting at 6:00 PM. A quorum was present virtually.

Announcements:

- The company mission & vision statements were reviewed.
- The March 14th, 2024 Board Meeting will be held in person at Highland Lake Inn's Kudzu Cottage at 6:00 pm. Dinner will be provided.

Minutes of January 11th, 2024 Board of Directors Meeting:

Ellen Steele called for questions and/or corrections regarding the minutes of December's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Noah Rose and a second by Shannon Perry. All were in favor, none opposed.

Chief Executive Officer's Report:

- Jeff Roper will be retiring on March 29th, 2024. Tim Camp is going to be working both as the Facilities and Transportation Director. Tim has many years of experience in transportation directing the South Carolina School bus system.
- Office of Head Start Full Enrollment Initiative Update
- "Whole Community Approach to Child Care Report"
David discussed the highlights of the report and explained how WNCS is already working in some of the highlighted areas included therein.
- Universal Pre-K in Henderson County
At a meeting of the Henderson County Early Childhood Task Force, County School Superintendent, Mark Garrett, discussed his vision of having a pre-k classroom to serve 4-year olds in every county elementary school within the next five to six years. I brought it to Mr. Garrett's attention that WNCS has pre-k classrooms in five county schools currently and has provided NCPRE-K, Early Head Start and Head Start services in the county for decades. We plan to be at the table as improvements in the childcare system in the county are discussed. Mr. Garrett and I, along with others, have been selected to serve on a sub-committee to look at Universal Pre-K for Henderson County.

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Executive Committee Report:

- Discussed the Office of Head Start's Full Enrollment Initiative
- Discussed Universal Pre-k for Henderson County

Treasurer's Report for December 2024 reviewed by Matt Ballance:

- The Treasurer's Dashboard was reviewed. The Chair called for questions or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Shannon Perry. All were in favor, none opposed.
- Levonia Reece, CPA reviewed the Audited Financial Statements for June 2023. An Unmodified Opinion was issued. Time was provided for questions and answers. With a motion to accept coming from the Finance Committee, the Chair called for a 2nd Brenda Blackburn so motion. All were in favor, none opposed.

HR Report for October 2023, Bobby Kimmons:

- The HR Dashboard was reviewed. Bobby asked for questions and/or comments. The report was accepted as presented.

Unfinished Business:

- None was proffered.

New Business:

- ***Carry Over Funding Application, discussed and reviewed by Terri Bowman:***
Motion to approve WNCSource's application submission for Carry-Over funds associated with Grant #04HP000443 to retain previously awarded, yet unspent funds accrued between 2022 to 2024. The funds will be used to support the construction of a new Early Head Start Children's Center in Rutherford County, NC, and be included in the 1303 Capital Request Application to be submitted for that project. Motion to approve by Kelly Burgin. Second by Brenda Blackburn. All in favor, none opposed.
- ***1303 Capital Grant Application, discussed and reviewed by Terri Bowman:***
Motion to approve WNCSource's 1303 Capital Request Application submission to fund the construction of a new Early Head Start Children's Center in Rutherford County, NC. Motion to approve by Kelly Burgin. Second by Matt Ballance. All in favor, none opposed.
- ***Private Grant & Fundraising Presentation, by Terri Bowman:***
Reviewed and discussed the Power Point presentation available on the board portal.

The Chair called for any additional business. None was proffered.

Adjournment:

The Chair called for a motion to adjourn. Matt Ballance so motioned. Brenda Blackburn seconded. All were in favor. The meeting adjourned at 7:15 pm.

Our next board meeting is scheduled for Thursday, March 14th, 2024 @ 6:00 pm in the Highland Lake Inn – Kudzu Cottage.