

## **BOARD OF DIRECTORS MEETING**

**March 19, 2024**

***Members Attending Virtually:*** Brenda Blackburn, David Carfolite, Ellen Steele, Eric Harris, Kelly Burgin, Katherine Parnell, Khaled Khiyar, Noah Rose, Richard Reagen, and Shannon Perry. (10)

***Members Absent:*** Brock Goodling, Joshua Kennedy, and Matt Ballance. (3)  
Carolyn Chandler – resigned

***Guests Present:***

***Staff Present:*** Bobby Kimmons, David White, Elizabeth Whitten, Kim Hall, Linda Carter, Robert Hooper, Rocky Cabagnet, Terri Bowman, and Tim Camp. (9)

***Ellen Steele opened the meeting at 6:20 PM. A quorum was present.***

### ***Announcements:***

- The Board elevator speech was reviewed.
- The Henderson County Community Foundation Grant application for Developmental Day funding was approved via electronic vote with twelve (12) in favor and none (0) opposed.
- Carolyn Chandler resigned from the board.

### ***Minutes of February 8<sup>th</sup>, 2024 Board of Directors Meeting:***

Ellen Steele called for questions and/or corrections regarding the minutes of January's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Brenda Blackburn and a second by Richard Reagen. All in favor, none opposed.

### ***Chief Executive Officer's Report, David White:***

- Henderson County Comprehensive Pre-K Plan Subcommittee met on February 23<sup>rd</sup> to continue discussions around Universal Pre-K for Henderson County.
- We are working to contract transportation needs for MountainCare Adult Daycare Center on US 64 West. We hope to have this contract in place for service to begin July 1, 2024.

### ***Executive Committee Report, Ellen Steele:***

- Discussed the upcoming Strategic Plan. Hunter Kemper will be contracted to facilitate.
- Discussed Health and Wellness offerings
- Discussed Universal Pre-K updates
- Reviewed and discussed the board member application for Kristian Toro. Ellen reviewed her qualifications. The Executive Committee motioned to approve the application. Shannon Perry seconded the motion. All in favor, none opposed.

## BOARD OF DIRECTORS MEETING

March 19, 2024

### ***Treasurer's Report for January 2024, Elizabeth Whitten:***

- The Treasurer's Dashboard was reviewed. The Chair called for questions or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by David Carfolite. All in favor, none opposed.

### ***HR Report for November 2023, Bobby Kimmons:***

- Bobby reviewed the below company efforts. He called for questions and/or comments.
  - Diversity team
  - Plant of the Month and how it relates to diversity
  - Health & Wellness offerings
  - "thebeans" financial wellness program

### ***Unfinished Business:***

- None was proffered.

### ***New Business:***

#### ***Children's Services items, Linda Carter***

***Presentations were reviewed for the following items. Questions and/or concerns were addressed.***

- ***HS/EHS Program Goals Grant 04CH011737 & 04HP000443***
  - Brenda Blackburn motioned to accept the report for Grant 04CH011737 as submitted. Khaled Khiyar seconded the motion. All in favor, none opposed.
  - Noah Rose motioned to accept the report for Grant 04HP000443 as submitted. David Carfolite seconded the motion. All in favor, none opposed.
- ***CCP Program Goals Grant 04HP000306***

Noah Rose motioned to accept the report as submitted. David Carfolite seconded the motion. All in favor, none opposed.
- ***T/TA Plan 2024-2025 Grant 04CH011737***

Brenda Blackburn motioned to approve the plan as submitted. Noah Rose seconded the motion. All in favor, none opposed.
- ***Grant Application #04HC011737 HS/EHS 5<sup>th</sup> year continuation***

Motion to approve by David Carfolite. Seconded by Shannon Perry.  
All in favor, none opposed.
- ***Grant Application #04HP000443 EHS/Family Child Care Home 4<sup>th</sup> year continuation***

Motion to approve by Brenda Blackburn. Seconded by Eric Harris.  
All in favor, none opposed.
- ***Grant Application #04HP000306 CCP 1<sup>st</sup> year continuation***

Motion to approve by David Carfolite. Seconded by Noah Rose.  
All in favor, none opposed.

**BOARD OF DIRECTORS MEETING**

**March 19, 2024**

➤ ***Rehab / Light Duty Policy & Procedure, Bobby Kimmons***

The policy was reviewed. Bobby called for questions and/or concerns. A motion to approve came from the Personnel Committee. Richard Reagen seconded the motion. All in favor, none opposed.

The Chair called for any additional business. None was proffered.

***Adjournment:***

The Chair called for a motion to adjourn. Shannon Perry so motioned. Brenda Blackburn seconded. All were in favor. The meeting adjourned at 7:51 pm.

Our next board meeting is scheduled for Thursday, April 11<sup>th</sup>, 2024 @ 6:00 pm and will be held virtually.