

## **BOARD OF DIRECTORS MEETING**

**April 11, 2024**

***Members Attending Virtually:*** Brock Goodling, David Carfolite, Ellen Steele, Joshua Kennedy, Kelly Burgin, Kristian Toro, Matt Ballance, Noah Rose, and Richard Reagen. (9)

***Members Absent:*** Brenda Blackburn, Eric Harris, Katherine Parnell, Khaled Khiyar, and Shannon Perry (5)

***Guests Present:*** Angela Kemper (1)

***Staff Present:*** Bobby Kimmons, David White, Elizabeth Whitten, Kim Hall, Linda Carter, Robert Hooper, and Tim Camp. (7)

***Ellen Steele opened the meeting at 6:00 PM. A quorum was present virtually.***

### ***Announcements:***

- The company “Elevator Speech” was reviewed.
- Kristian Toro was welcomed as our newest board member.
- The company picnic will be held at Kanuaga Conference Center’s main dining hall on May 24, 2024 @ noon. Everyone is invited to attend. Invitations for head count will go out next week.

### ***Minutes of March 14, 2024 Board of Directors Meeting:***

Ellen Steele called for questions and/or corrections regarding the minutes of March’s meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Kristian Toro and a second by David Carfolite. All were in favor, none opposed.

### ***Chief Executive Officer’s Report:***

- David shared the positive news of the flexibility provided by the Office of Head Start to combine our 2019 and CCP grants, allowing us to retain all our current funding. Staff is working to complete the required paperwork. The grants will be combined for the fall 2024 school year.
- David discussed the Well Health Captive program and its cost savings. He reviewed information he attained at the annual Captive meeting.
- David discussed the upcoming Strategic Planning process and the importance of board involvement.

### ***Strategic Planning Introduction: Angela Kemper***

Ms. Kemper reviewed a brief power point presentation, which introduced the board to the process and timeframe for the upcoming strategic planning work.

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### ***Executive Committee Report: Ellen Steele***

- Discussed the Changes of Scope results and opportunity
- Discussed the Well Health Captive & the benefits of preventative care screenings
- Discussed the upcoming Strategic Planning process

### ***Treasurer's Report for February 2024 reviewed by Matt Ballance:***

- The Treasurer's Dashboard was reviewed. The Chair called for questions and/or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Kristian Toro. All were in favor, none opposed.
- Elizabeth Whitten, CFO reviewed the 2023 – 990 Return. There was a call for questions and/or comments. With a motion to accept coming from the Finance Committee, the Chair called for a 2<sup>nd</sup> - Josh Kennedy so motioned. All were in favor, none opposed.
- Elizabeth Whitten, reviewed the Notice of Federal Interest for the Columbus Center. With a motion from the Finance Committee and a 2<sup>nd</sup> from Kelly Burgin the notice was approved as submitted. All were in favor, none opposed.

### ***HR Report for February 2024, Bobby Kimmons:***

- The HR Dashboard was reviewed. Bobby asked for questions and/or comments. The report was accepted as presented.

### ***Unfinished Business:***

- None was proffered.

### ***New Business:***

- **PHA Streamlined Annual Plan for 2024-2025**  
Motion to open a Public Hearing by David Carfolite, 2<sup>nd</sup> by Matt Ballance.  
Robert reviewed the updates to the Annual Plan.  
There were no requests to be heard from the Public.  
Motion to close the Public Hearing by Kelly Burgin, 2<sup>nd</sup> by David Carfolite.  
With a motion to approved the required changes coming from the Housing Committee and a 2<sup>nd</sup> from Richard Reagen the updated Annual Plan was approved. All were in favor, none opposed.
- **Change of Scope Update**  
After consideration the Office of Head Start recommended consolidating Grants 04HP000443 Expansion & 04HP000306 CCP. Linda reviewed the changes combining the grants would entale. Matt Ballance motioned to approve combining the grants. David Carfolite 2<sup>nd</sup> the motion. All were in favor, none opposed.

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➤ **Program Goals 2024-2029 Combined Grants**

Linda Carter reviewed a power point outlining the Program Goals for the combined grants. Matt Ballance motioned to approve the goals as presented. Kirstian Toro 2<sup>nd</sup> the motion. All were in favor, none opposed.

➤ **T/TA Plan 2024-2025**

Linda Carter reviewed the T/TA plan for 24-25. Matt Ballance motioned to approve the plan as presented. Richard Reagen 2<sup>nd</sup> the motion. All were in favor, none opposed.

➤ **24-25 Program Year Calendars**

Linda Carter reviewed the proposed calendars for next school year by counties. After a brief discussion Matt Ballance motioned to accept the calendars as presented. David Carfolite 2<sup>nd</sup> the motion. All were in favor, none opposed.

***Other Business:***

- Matt Ballance reminded everyone about the Day of Caring event scheduled for May 10<sup>th</sup>, 2024.

The Chair called for any additional business. None was proffered.

***Adjournment:***

The Chair called for a motion to adjourn. Kristian Toro so motioned. Matt Ballance seconded. All were in favor. The meeting adjourned at 7:01 pm.

Our next board meeting is scheduled for Thursday, May 9<sup>th</sup>, 2024 @ 6:00 pm. The meeting will be held virtually via Google Meets.