

## BOARD OF DIRECTORS MEETING

May 09, 2024

***Members Attending Virtually:*** David Carfolite, Ellen Steele, Khaled Khiyar, Matt Ballance, Noah Rose, Richard Reagen and Shannon Perry. (7)

***Members Absent:*** Brenda Blackburn, Brock Goodling, Eric Harris, Joshua Kennedy, Kelly Burgin, Kristian Toro (6) Katherine Parnell, resigned 5/1/24.

***Guests Present:*** (0)

***Staff Present:*** Bobby Kimmons, David White, Elizabeth Whitten, Kim Hall, Linda Carter, Terri Bowman and Eric Hoffman. (7)

***Ellen Steele opened the meeting at 6:05 PM. A quorum was present virtually.***

### ***Announcements:***

- The “Elevator speech” was reviewed.
- The June 13<sup>th</sup>, 2024 Board Meeting will be held in person at Highland Lake Inn’s public dining room at 6:00 pm. Dinner will be provided.
- The Company Picnic is scheduled for May 24, 2024, and will be held at Kanuga Conference Center’s Dining Hall from noon until two. Please RSVP.

### ***Minutes of April 11<sup>th</sup>, 2024 Board of Directors Meeting:***

Ellen Steele called for questions and/or corrections regarding the minutes of April’s meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Matt Ballance and a second by Shannon Perry. All were in favor, none opposed.

### ***Chief Executive Officer’s Report, David White:***

- Transportation Update:
  - We are taking applications for an Assistant Transportation Director.
  - We have signed a transportation contract with MountainCare Adult Daycare, which should net us around \$60,000.00 annually, while saving MountainCare 25% on transportation costs. We are accomplishing this by combining our Hope Academy and Vocational Solutions routes with MountainCare’s needs allowing us to serve more clients without additional routes.
- Pisgah Health Foundation recognized a dozen of WNCSource’s Home Delivered Meals volunteers at a luncheon on April 25, 2024. This group volunteered over three hundred hours. Annette Guggino was recognized for her many years of service at the Silvermont Senior Center. These awards were given as part of the Governor’s Volunteer Service Awards.

### ***Executive Committee Report, Ellen Steele:***

- Discussed the Transportation Department updates
- Discussed Board recruitment
- Discussed May 24<sup>th</sup> picnic

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### ***Treasurer's Report for March 2024 reviewed by Matt Ballance:***

- The Treasurer's Dashboard was reviewed. The Chair called for questions or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Richard Reagen. All were in favor, none opposed.
- ***COLA increases reviewed by Ibby Whitten***
  - COLA increase for Grant 04CH011737 was reviewed. With a motion from Matt Ballance and a second by David Carfolite, the motion is approved. All were in favor, none opposed.
  - COLA increase for Grant 04HP000443 & 04HP000306 Combined was reviewed. With a motion from Matt Ballance and a second by Noah Rose, the motion is approved. All were in favor, none opposed.
  - Ibby Whitten reported other programs are anticipating a 1.5% COLA.

### ***HR Report for March 2024, Bobby Kimmons:***

- The HR Dashboard was reviewed. Bobby asked for questions and/or comments. The report was accepted as presented.

### ***Unfinished Business:***

- None was proffered.

### ***New Business:***

- ***Community Assessment, Eric Hoffman***

Eric reviewed his PowerPoint presentation, which is available in the board portal. There was some discussion of the information that was presented.

The Chair called for any additional business. None was proffered.

### ***Adjournment:***

The Chair called for a motion to adjourn. Matt Ballance so motioned. David Carfolite seconded. All were in favor, none opposed. The meeting adjourned at 7:03 pm.

Our next board meeting is scheduled for Thursday, June 13<sup>th</sup>, 2024 @ 6:00 pm in the Highland Lake Inn – Private Dining Room.