

BOARD OF DIRECTORS MEETING

September 12, 2024

Members Attending Virtually: Betsy Burrows, Brenda Blackburn, Brock Goodling, David Carfolite, Ellen Steele, Joshua Kennedy (V), Khaled Khiyar, Madeline Offen, Richard Reagen, Shannon Perry and Terry Houck. (11)

Members Absent: Kristian Toro, Matt Balance and Mike Earle. (3)
(Kelly Burgin - Resigned 8/31/24)

Guests Present:

Staff Present: Bobby Kimmons (V), David White, Elizabeth Whitten, Kim Hall, Linda Carter (V), Robert Hooper, Terri Bowman and Tim Camp. (8)

Ellen Steele opened the meeting at 6:10 PM. A quorum was present.

Announcements:

- The company elevator speech was reviewed.

Minutes of August 8th, 2024 Board of Directors Meeting:

Ellen Steele called for questions and/or corrections regarding the minutes of August's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from David Carfolite and a second by Richard Reagen. All were in favor, none opposed.

Chief Executive Officer's Report:

- Office of Head Start Full Enrollment Initiative letter – We have received our letter. We have a six-month waiver in place so our funding is not currently at risk. Once our Columbus Center is licensed and open we will be in compliance. We do not expect our funding to change.
- Give Your Neighbor a Lift Month – Appeal letters were sent out a couple of weeks ago. We would like 100% board participation for this community transportation fundraiser.
- Strategic Planning update – Thank you to everyone that participated in our half-day retreat. We are continuing to move forward with plan development. Our Senior Staff team will be meeting October 1st before the plan goes back to sub-committee for departmental drafts.

Executive Committee Report:

- Please review the Strategic Planning Retreat summary email.
- The ballot for the 24-25 Executive Committee has been sent out. Please cast your vote by October 10th. The new committee will be recognized at the October board meeting, and will take their seats for the November meeting.
- Remember to log into the Board Portal and review the meeting documents prior to each meeting so that we are properly prepared each month.

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Treasurer's Report for July 2024 reviewed by Elizabeth Whitten:

- The Treasurer's Dashboard was reviewed. The Chair called for questions or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Shannon Perry. All were in favor, none opposed.

HR Report for July 2024, Bobby Kimmons:

- The HR Dashboard was reviewed. Bobby asked for questions and/or comments. The report was accepted as presented.

Marketing Committee Report:

- Terry Bowman reported that we are shooting several 2 to 3 minute videos on October 7th & 8th to be used in marketing. They will feature community partner and client stories. David Carfolite added that Terri has been asked to include some of these stories on our new webpage. They can really touch people's hearts.

Unfinished Business:

- None was proffered.

New Business:

- NCDOT Grant Requests
 - Public Hearing - The Chair called for a motion to open a public hearing. Brock Goodling so motioned. Richard Reagen seconded. All were in favor.
 - There were no requests to speak from the public
 - The Chair called for a motion to close the public hearing. Brenda Blackburn so motioned. Shannon Perry seconded. All were in favor.
 - Program Resolution FY26 – Section 5311 and 5310 were reviewed. Motion to approve by David Carfolite. Second by Richard Reagen. All were in favor.
 - Local Share Certification document was reviewed.
 - Conflict of Interest Policy was reviewed. Motion to approve by Terry Houck. Second by Shannon Perry. All were in favor.

The Chair called for any additional business. None was proffered.

Adjournment:

The Chair called for a motion to adjourn. Brenda Blackburn so motioned. Terry Houck seconded. All were in favor. The meeting adjourned at 6:48 pm.

Our next board meeting is scheduled for Thursday, October 10th, 2024 @ 6:00 pm. The October meeting will be held virtually.