

BOARD OF DIRECTORS MEETING

October 17, 2024

Members Attending Virtually: Betsy Burrows, Brenda Blackburn, David Carfolite, Joshua Kennedy, Khaled Khiyar, Madeline Offen, Matt Ballance, Richard Reagen, Shannon Perry, and Terry Houck. (10)

Members Absent: Brock Goodling, Ellen Steele, and Mike Earle. (3)

Guests Present:

Staff Present: Bobby Kimmons, David White, Elizabeth Whitten, Kim Hall, Linda Carter, Robert Hooper, Terri Bowman, Tim Camp and Eric Hoffman. (9)

David Carfolite opened the meeting at 6:00 PM. A quorum was present virtually.

Announcements:

- The company mission statement was reviewed.

Minutes of September 12th, 2024 Board of Directors Meeting:

David Carfolite called for questions and/or corrections regarding the minutes of September's meeting of the Board of Directors. The minutes stand approved as submitted with a motion from Terry Houck and a second by Betsy Burrows. All were in favor, none opposed.

Chief Executive Officer's Report:

- Hurricane Helene Recovery: All our sites are back up with the exception of Etowah, which suffered water damage. Kids have been offered services at other sites until repairs can be made. Our transportation department assisted emergency services with getting folks to dialysis and shelters for oxygen. It is now back to full service as well. Some staff and housing clients have been displaced and we are working to assist them.
- Give Your Neighbor a Lift: Please remember to contribute to this campaign.
- National Head Start Association Fall Leadership Institute: Matt Ballance, Linda Carter, Margit Nelson and I were in Washington to see the Congress people and staffers and were able to advocate, share stories and build relationships that can come in handy.

Executive Committee Report:

- Tabled until the November meeting.

Treasurer's Report for August 2024 reviewed by Matt Ballance:

- The Treasurer's Dashboard was reviewed. The Chair called for questions or comments. None was proffered. The report was accepted as presented with a motion from the Finance Committee, and a second by Shannon Perry. All were in favor, none opposed.

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HR Report for August 2024, Bobby Kimmons:

- The HR Dashboard was reviewed. Bobby asked for questions and/or comments. The report was accepted as presented.

Unfinished Business:

- None was proffered.

New Business:

- Hurricane Helene Update PowerPoint, Terry Bowman
- Children's Services Self-Assessment, Eric Hoffman
Eric reviewed a power point presentation. The Chair called for a motion to approve. Brenda Blackburn so moved. Shannon Perry seconded. All in favor. None opposed.
- Housing Dept Resolution to Adopt Utility Schedule, Robert Hooper
Robert reviewed the requested changes. The Chair called for a motion to approve. Shannon Perry so moved. Terry Houck seconded. All in favor. None opposed.
- Transportation ROAP Grant Update, Tim Camp & Elizabeth Whitten.
Tim and Ibby reviewed a grant change brought on by an accounting error at the State level that will be presented for vote at the November board meeting.

The Chair called for any additional business. None was proffered.

Adjournment:

The Chair called for a motion to adjourn. Richard Reagen so motioned. Madeline Offen seconded. All were in favor. The meeting adjourned at 7:00 pm.

Our next board meeting is scheduled for Thursday, November 14th, 2024 @ 6:00 pm. The meeting will be held virtually via Google Meets.