

Request for Rent Increase

NOTE: The Rent to Owner may not be raised within the first 12 months of the lease or more often than annually thereafter. WNC Source must receive this form at least 60 days prior to your requested effective date. Please submit the completed form via email to rhooper@wncsource.org or FAX to 828/697-4277, or USPS to WNCSource – Attn. Housing Director, P.O. Box 685, Hendersonville, NC 28793-0685.

1. Tenant/Landlord Information

Tenant Name: _____

Address of Rental Unit: _____
Street Address _____ Apt. No. _____

City, State, Zip Code _____

Name of Owner/Agent: _____

Address: _____
Street Address _____ Apt. No. _____

City, State, Zip Code _____

Phone Number: _____
Home _____ Cell _____

2. Unit Type

Check	Dwelling type	Definition
<input type="checkbox"/>	Single family	One family unit.
<input type="checkbox"/>	Duplex	Two units in one building with at least one unit being on one floor.
<input type="checkbox"/>	Row House	A dwelling unit in a line of dwelling units attached at the side or rear by means of common walls.
<input type="checkbox"/>	Garden/Walkup Apartment/Multifamily	Building has 2-4 stories.
<input type="checkbox"/>	Manufactured/ Mobile Homes	A house that is assembled in a factory.

3. Condition of Unit (Pursuant to HQS)

<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair
------------------------------------	-------------------------------	-------------------------------

4. Unit Size

<input type="checkbox"/> Large	<input type="checkbox"/> Medium	<input type="checkbox"/> Small	Square footage
--------------------------------	---------------------------------	--------------------------------	----------------

5. Number of Bedrooms	6. Number of Bathrooms
-----------------------	------------------------

7. Age of Unit

Year constructed:	Year Remodeled:	
-------------------	-----------------	--

8. Owner Provided Amenities

Check	Description
<input type="checkbox"/>	Balcony, patio or deck
<input type="checkbox"/>	Cable/satellite TV and/or internet provided
<input type="checkbox"/>	Carpeting
<input type="checkbox"/>	Ceiling fans
<input type="checkbox"/>	Central air conditioning
<input type="checkbox"/>	Close to public transit
<input type="checkbox"/>	Close to shopping
<input type="checkbox"/>	Common Laundry facility outside of unit
<input type="checkbox"/>	Covered Parking
<input type="checkbox"/>	Dishwasher
<input type="checkbox"/>	Off Street Parking
<input type="checkbox"/>	Handicap Accessible
<input type="checkbox"/>	Hardwood floors
<input type="checkbox"/>	Heat pump
<input type="checkbox"/>	Laminate floor coverings
<input type="checkbox"/>	Large yard/playground
<input type="checkbox"/>	Lawn care provided
<input type="checkbox"/>	Outside storage closet/shed
<input type="checkbox"/>	Range provided
<input type="checkbox"/>	Refrigerator provided
<input type="checkbox"/>	Screened porch
<input type="checkbox"/>	Screened windows/doors
<input type="checkbox"/>	Storm windows/doors
<input type="checkbox"/>	Vinyl floor coverings
<input type="checkbox"/>	Washer/Dryer hookups
<input type="checkbox"/>	Washer/Dryer provided
<input type="checkbox"/>	Window Air conditioning
<input type="checkbox"/>	Working fireplace

9. Location

Check	Item
<input type="checkbox"/>	Inside city limits
<input type="checkbox"/>	Close proximity to city limits
<input type="checkbox"/>	Rural - >1 mile from city limits

10. Owner Paid Utilities

Check	Item
<input type="checkbox"/>	Heating
<input type="checkbox"/>	Cooking
<input type="checkbox"/>	Other Electric
<input type="checkbox"/>	Air Conditioning
<input type="checkbox"/>	Water Heating
<input type="checkbox"/>	Water
<input type="checkbox"/>	Sewer
<input type="checkbox"/>	Trash Collection
<input type="checkbox"/>	None

11. Requested Monthly Rent: \$_____**12. Requested Effective date: _____****13. Maintenance**

Check	Item
<input type="checkbox"/>	On-site maintenance staff
<input type="checkbox"/>	Off-site maintenance staff

By signing below, all parties involved acknowledge the proposed rent increase in accordance with the terms and conditions of the lease agreement. All other covenants, terms and conditions of the lease agreement remain the same.

Owner Signature

Date

Tenant Signature

Date